

GREEN LAKE SANITARY DISTRICT
MEETING MINUTES OF THE BOARD OF COMMISSIONERS

A Regular Meeting of the Board of Commissioners of the Green Lake Sanitary District was called to order by Commissioner Bates on Thursday January 18, 2024 at 9:00 am at the Green Lake Sanitary District Office N5295 County Road TT, Princeton WI 54968 and via zoom

Present: Ken Bates, Justin Ellis, absent until 9:05 and Nick Vandervelde

Others Present: Lisa Reas, Administrator, Paulette Z Janssen Administrative Assistant, Dallas Lewallen, Plant Operator, Hannah Niewoehner, Watershed Coordinator, Thad Majkowski & Matt Dorow representative for Cedar Corp, and Vanessa Wishart representative for Stafford Rosenbaum. 20 people signed in.

Written notice of this meeting was given to the Green Lake Reporter, The Ripon Commonwealth. The News Release was posted at Fortifi Bank, the Green Lake Post Office and the GLSD Office.

SECRETARY'S REPORT

M/S (Bates/Vandervelde) to approve the minutes of the December 18, 2023. Motion Carried 3-0-1 absent.

TREASURER'S REPORT

M/S (Bates/Vandervelde) to approve the December Treasurers Reports. Roll call vote: Ellis-absent, Bates-yes, Vandervelde-yes. Motion Carried 3-0-1 absent.

WASTEWATER MANAGEMENT

Plant Operator's Report

The plant operator's report was discussed (see attached).

Discussion/Possible Action: WW Facility Improvements Replace Backflow Preventor

To ensure there is no cross contamination of potable and non-potable water, a backflow preventer is required to ensure separation and safety of the water system. The existing backflow preventer needs to be replaced and the addition of a water hammer arrester has been recommended due to the abrupt start and stop of the water line cleaning the treatment screens. Atomic has quoted \$6,100 for the replacement/update of this line.

M/S (Vandervelde/Bates) to approve purchase of a backflow preventor in an amount not to exceed \$6100.00 Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

Discussion/Possible Action: Approve Purchase of 30 hp Lift Station Pump
Lewellen explained that we had to use our spare 30 hp lift station pump to replace the pump in LS 5A. Since we used our spare pump we need to purchase a new spare 30 hp pump.

M/S (Ellis/Vandervelde) to approve purchase of a 30 hp pump in an amount not to exceed \$17100.00. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

WPDES New Permit Project Work/ Land Application

Discussion/Possible Action: Approve Resolution 2024-01 Resolution Declaring Official Intent to

Reimburse Expenditures from Proceeds of Borrowing Wastewater Treatment System

Reas and Majkowski explained that this resolution is required for the pre-application for the Clean Water Funding we may be applying for in the future.

M/S (Bates/Ellis) to approve Resolution 2024-01 Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing Wastewater Treatment System. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

Discussion/Possible Action: Approve Resolution 2024-02 Declaration of Official Intent Wastewater Treatment System

Reas and Majkowski explained that this resolution is required for the pre-application for the Clean Water Funding we may be applying for in the future.

M/S (Bates/Ellis) to approve Resolution 2024-02 Declaration of Official Intent Wastewater Treatment System. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

Discussion/Possible Action: Approve Addendum to Agreement for Professional Services -Facility Plan

Reas, Majkowski and Van Wheelan explained this addendum, while it lists all the coming engineering work we'll need for formal design, bidding, compliance reporting, etc. for the irrigation on our new lands, only covers costs for evaluation of the current condition of our entire 30-year-old wastewater treatment system including our actual treatment plant buildings, ponds, and available space for future GLSD operation needs.

M/S (Bates/Ellis) to approve Addendum to Agreement for Professional Services -Facility Plan in an amount not to exceed \$35000.00. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

Reas and Majkowski explained the WWTP Assessment of the Administration Buildings which is a sub-set of the facility planning. GLSD staff can acquire necessary bids, etc. if updates to the facilities are needed. This cost would be for Cedar's evaluation and renderings of reconfiguration of available space, such as in the back service building once unnecessary structures/equipment are removed (chlorine mixing tank, etc.). This would include ensuring that any new building usage meets the appropriate codes.

M/S (Bates/Ellis) to approve WWTP Assessment of the Administration Buildings agreement in an amount not to exceed \$7100.00. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

Discussion: Future Sewering Plan

Discussion/Possible Action: Additions to the Preliminary Feasibility Study

Reas recounted that last month the board authorized Cedar Corp. to provide additional information and/or alternative options for possible sewer service on McAfee Rd, Lill/Radtke/Wildwood Lanes, and Area 9 the Hickories. Reas and Majkowski took the board through the alternative option information.

McAfee Rd (Area 4)

Cedar provided additional information for extending the current service on McAfee Road to the remaining 7 parcels. Reas pointed out that if W3029 combines their 3 parcels, the number to service drops to 5 and that would make the final parcel on the east side of McAfee difficult to service (going from the west there would be roughly 330' of pipe to run with no additional connections but the final lot).

Thad explained the option of providing service from the existing manhole to the west by the Blackbird Pt Conservancy property and extending to the likely-to-combine parcels in the middle of the road. Additional service could be provided in the future to that last parcel on the SE side of McAfee from the existing GLSD sewer line at the intersection Kahl & Longview Lane. The board felt the estimated \$23,000 cost for this option was in line with previous projects.

Lill/Radtke/Wildwood (Area 2)

The new layout provided by Cedar was explained by Majkowski, and showed roughly 17 parcels out of 26 would see an overall cost savings by not having to run longer laterals to the private access roads. This option may save some landowners over 200' or 300' of lateral costs. The overall projected assessment costs stayed nearly the same as the initial study outlined at around \$29,000 per property.

The Hickories (Area 9)

Thad took the group through a revised drawing and cost estimate for Area 9 that evaluated placing the sewer line closer to the homes on the lake along the Old Oak/Irving Park/Hickory Rd section. This estimate also eliminates service at this time to the Ledgview area and shows the cost to provide sewer service to all the homes Irving Park Ln, Hickory Road, Old Oak Ln, Belle Mapps Ct, Camelot Trace, and Forest Ave. with the wastewater being sent to the GLSD wastewater treatment facility for treatment. This layout would provide an estimated cost reduction per assessment of roughly \$7,300. Couple that with the significant reduction (300'+/-) in lateral length for most of the properties facing long lateral connections, this was accepted as a positive option.

M/S (Bates/Ellis) to approve adding the additional evaluations completed for McAfee Rd (Area 4), Lill, Wildwood and Radtke Rd (Area 2) and the Hickories (Area 9) including Hickory Rd, Irving Park Rd, Old Oak Ln, Belle Mapps Ct, Camelot Trace and Forest Ave to the Feasibility Study. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

M/S (Ellis/Bates) to forgo sewerage the Terrace (Area 3), County Road K (Area 4), Sugar Loaf Rd and Bay Rd (Area 2) and Ledgview Rd (Area 9) at this time, reevaluate in 10 years, and follow GLSD future sewerage policy. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

Discussion: Update Resolution 93-09 GLSD Sanitary Sewer Collection & Transportation Assessment Resolution and Order 94-13 Wastewater Management & Service Charge Order

Reas reported that we continue to work with Cedar & Stafford to update Resolution 93-09 Sanitary Sewer Collection & Transportation & Order 94-13 Wastewater Management & Service Charge Order. We hope to have these updated in the first quarter of 2024.

Reas explained that she is working with Thad and Vanessa regarding adding a tapping fee to the ordinance change.

Discussion/Possible Action: Extension of Sugar Loaf Lateral Connection to Sewer

Reas explained that the Sugar Loaf area owners are having a very hard time finding a contractor to install their sewer lateral. Reas suggested that the Board allow an 1 year extension for connection.

Reas also explained that there is a lateral scheduled for installation in the next few weeks. Another contractor (Outdoor Impacts) is working with Stahl Plumbing to evaluate multiple properties for installation in the next couple of months.

M/S (Ellis/Vandervelde) to extend the Sugar Loaf Lateral connection for one year. The laterals must be connected by July 21, 2025.

Discussion/Possible Action: Approve Lawsonia/Buck Run Project Return of Escrow Funds
Reas explained that the warranty period for Buck Run has expired, and we agreed to return the escrow funds.

M/S (Ellis/Bates) to approve the return of Lawsonia Escrow funds and close bank account. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

Discussion/Possible Action: Possible Change to Assessment Ordinance Regarding Recreational Zoning

Reas updated the group that the change to the proposed sewer line placement may resolve this issue on its own. Reas will meet with the landowners in question and determine if they still want the board to address the RC zoning issue.

PUBLIC COMMENT (held for 60 minutes)

Bill Bushnell

Thanked the Board for the extension and asked for clarification on the final deadline.

Joe Lukanich

Asked for clarification on connection deadline and felt that public comment should have been allowed before the board decided on the issue.

Kathy Murkowski

Thanked the board for the extension. Commented on the cost of the lateral connection in addition to the special assessment. Kathy was also concerned that landowners have enough off season time to get their lateral connections installed.

Mina Aiello

Mina Aiello-Hahn thank the board for the extension. However, she feels the board should allow additional time as was mentioned for Sandstone Ave and Sunnyside Areas.

NON-POINT

Big Green Lake Management Plan/Grants

Discussion: Watershed Coordinator Position – Hannah Niewoehner

Hannah's report regarding projects she is working on with Green Lake and Fond du Lac County was discussed (see attached).

Discussion/Possible Action: Polasky Culvert Crossing Cost-share Agreement

M/S (Vandervelde/Bates) to approve Polasky Culvert Crossing in an amount not to exceed \$13300.00
Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

Discussion/Possible Action: Streicher Wetland Restoration Cost-share Agreement

M/S (Ellis/Vandervelde) to approve Streicher Wetland Restoration in an amount not to exceed \$40000.00 Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

Discussion/Possible Action: Tim Soda Wetland Scrape Cost-share Agreement

M/S (Ellis/Vandervelde) to approve Tim Soda wetland scrape in an amount not to exceed \$9000.00 Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

Discussion/Possible Action: Funding Approval for BMPs On Going Repairs - no discussion.

County K Marsh

Reas reported she, Stu, Dallas had a great meeting with Sean from the GLA regarding options for the barrier. Dallas came up with a great idea to have a culvert from the lakeside linked to a “carp pen” on the marsh side. The culvert would have a closeable gate/door so that carp could then be contained in the pen for harvest. The project design is still evolving. We’ve heard positive news regarding the \$100K grant we applied for back in June.

LAKESHORE PROJECTS

GREEN LAKE CONSERVANCY

SOLID WASTE

Reas reported that we have had several calls for people to sign up for recycling.

FISHING COMMITTEE

Discussion/Possible Action: Approve Contribution to the Koro Road Project

****Koro Road Project** - Scott and I have been working with Adam Nickel and other partners on the Koro Road Bridge Project. Adam and Stephanie worked to get the grant text ready for application and Scott and I worked to get estimates for the potential replacement bridge. Several other DNR staff completed various sections regarding the importance of the project locally as well as other regional benefits. The application was submitted on January 11. Local partner support was requested. Reas reminded the board that they’d previously discussed the District being the grant award recipient as well as offering financial support of possibly \$10,000 and staff time from Scott (and possibly Lisa) to help with bidding and construction oversight.

M/S (Bates/Vandervelde) to approve a contribution of \$10000.00 towards the Koro Road Bridge contingent on receiving grant funding. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

AQWEED no discussion

USGS Monitoring

Reas stated that she is working on an April date for the State of the Lake presentation.

NEW BUSINESS

GLA Appearance

Stephanie from the GLA gave a brief overview of the projects the GLA worked on in 2023 and explained the projects they are working towards in 2024.

Discussion/Possible Action: GLSD Open Records Fees

Reas explained that GLSD legal counsel made minor corrections to the proposed Open Records Fee policy, and the new version was what the board had been reviewing.

M/S (Ellis/Vandervelde) to approve the Open Records Fee policy. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

Board Discussion of Lake Improvement Projects – no discussion

GENERAL OFFICE BUSINESS

CLOSED SESSION

M/S (Bates/Vandervelde) The Board of Commissioner may go into closed session under to deliberate the purchase of public property and specified public service pursuant to Section 19.85 (1)(e), WIS STATS. Pursuant to Section 19.85(1)(c), WIS STATS. – Summer Employees. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

RECONVENE IN OPEN SESSION

M/S (Bates/Ellis) to reconvene in open session. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

Adjourn at 12:00 pm

Respectfully submitted:

Nick Vandervelde
Secretary of the Commission

Approved 02/08/2024

Prepared by Paulette Z Janssen
Green Lake Sanitary District
Administrative Assistant