

GREEN LAKE SANITARY DISTRICT  
MEETING MINUTES OF THE BOARD OF COMMISSIONERS

A Regular Meeting of the Board of Commissioners of the Green Lake Sanitary District was called to order by Commissioner Bates on Tuesday April 16, 2024, at 8:00 am at the Green Lake Sanitary District Office N5295 County Road TT, Princeton WI 54968 and via zoom.

Present: Ken Bates, Justin Ellis absent until 8:20 am lost connection 9:20 am, and Nick Vandervelde

Others Present: Lisa Reas, Administrator, Paulette Z Janssen Administrative Assistant, Dallas Lewallen, Plant Operator, Hannah Niewoehner, Watershed Coordinator, Thad Majkowski representative for Cedar Corp, Vanessa Wishart representative for Stafford Rosenbaum and Steve Gaffield representative for EOR. 9 people signed in.

Written notice of this meeting was given to the Green Lake Reporter and The Ripon Commonwealth. The News Release was posted at Fortifi Bank, the Green Lake Post Office and the GLSD Office.

#### ORGANIZATION OF COMMISSION

The April 2, 2024 election results were as follows: Justin Ellis received 263 votes and there were 11 write-in votes.

***M/S (Bates/Vandervelde)*** to approve the following nominations, appointments, and designations:

Nominate Ken Bates as Commission President.

Nominate Justin Ellis as Commission Treasurer.

Nominate Nicholas Vandervelde as Commission Secretary.

Appoint Paulette Janssen as Clerk of the Sanitary District.

Designate the Green Lake Reporter as the official Sanitary District newspaper.

Appoint Justin Ellis and Ken Bates as Sanitary District Representative to the AQWEED Committee.

Appoint Justin Ellis as the Sanitary District Representative to the Fishing Committee.

Roll call vote: Ellis-absent, Bates-yes, Vandervelde-yes. Motion Carried 2-0-1 absent.

#### SECRETARY'S REPORT

***M/S (Bates/Vandervelde)*** to approve the minutes of the March 13, 2024, regular meeting, March 25, 2024, special and the April 4, 2024, special meeting minutes. Motion Carried 2-0-1 absent.

## TREASURER'S REPORT

**M/S (Bates/Vandervelde)** to approve the March Treasurers Reports. Roll call vote: Ellis-absent, Bates=yes, Vandervelde=yes. Motion Carried 2-0-1 absent.

**PUBLIC COMMENT – no public comment.**

## WASTEWATER MANAGEMENT

### **Plant Operator's Report**

The plant operator's report was discussed (see attached).

### **WPDES New Permit Project Work / Land Application**

Reas reported Cedar is hoping to complete the facility plan by May.

### **Discussion: Future Sewering Plan**

#### **Discussion/Possible Action: Additions to the Preliminary Feasibility Study**

Reas reported that Cedar is doing the final edits on the feasibility study and hope to have the final version for the May meeting.

### **Discussion: Update Resolution 93-09 GLSD Sanitary Sewer Collection & Transportation Assessment Resolution and Order 94-13 Wastewater Management & Service Charge Order**

Reas reported that we continue to work with Cedar & Stafford to update Resolution 93-09 Sanitary Sewer Collection & Transportation & Order 94-13 Wastewater Management & Service Charge Order. The board discussed equitable options for funding GLSD debt service and a GLSD tapping fee for new developments within the District.

## **NON-POINT**

### **Big Green Lake Management Plan/Grants**

#### **Discussion: Watershed Coordinator Position – Hannah Niewoehner**

Hannah reported on projects she is working on with Green Lake and Fond du Lac County. See attached report.

#### **Discussion/Possible Action: Approve Cost-share Agreement for Albright No-till and Cover Crop**

**M/S (Bates/Vandervelde)** to approve Albright no-till and cover crop in an amount not to exceed \$1,400.00 Roll call vote: Ellis=yes, Bates=yes, Vandervelde=yes. Motion Carried 3-0.

#### **Discussion/Possible Action: Approve Cost-share Agreement for Explorer Enterprise Cover Crop**

**M/S (Bates/Vandervelde)** to approve Explorer Enterprises cover crop in an amount not to exceed \$2240.00 Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

**Discussion/Possible Action: Funding Approval for BMPs On Going Repairs - no discussion.**

**County K Marsh**

Reas reported that Dallas and Scott checked the carp barrier last week and put the floating gate back into operation. The gate will not be locked because of the lack of carp in the area. If we see high numbers of carp show up, we will lock the gate at that time.

The DNR carp harvesting permit is completed and Luke has us on his schedule. On our list of summer projects is to engage an engineer to evaluate the District's design for the new barrier, make necessary changes, and complete formal designs and bid documents.

**LAKESHORE PROJECTS**

**GREEN LAKE CONSERVANCY**

**Discussion/Possible Action: Completion of Conservancy Property Purchase**

Reas reported that we will be closing on the Mildebrandt property soon. Reas also reported that several of the neighbors expressed concerns about hunting on this property. The board directed Reas that, as with the other GLSD Conservancy properties not purchased with Knowles-Nelson funding, the District would not be interested in allowing any hunting on the property.

**M/S (Bates/Vandervelde)** to authorize Reas to execute the closing documents for the purchase of the Mildebrandt conservancy property. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

**Discussion/Possible Action: Signage of Conservancy Properties**

Reas ask the board to decide what type of sign they would like at the Mildebrandt property. Reas provide several examples of signs for the Conservancy Properties. The board liked the large sign and asked Reas to bring cost estimates to a future meeting.

**Discussion/Possible Action: Conservation Easements on Conservancy Properties**

Reas explained how conservation easements help ensure properties are heavily protected against unforeseen pressures (utilities, development, etc.) in the future. In discussions with the GLC during the Mildebrandt acquisition process, the GLC agreed that it would be beneficial to place similar protections on the new property. The GLC will be providing additional information in the coming months of what they would recommend for protections. The board agreed there

should be a conservation easement on the Mildebrandt property and will begin consideration of what those restrictions should be.

**SOLID WASTE- no discussion**

**FISHING COMMITTEE**

Reas that the fish were stocked into the lake 4/15/24 and 4/16/24.

**AQWEED no discussion**

**USGS Monitoring**

**NEW BUSINESS**

**GLA Appearance – no discussion.**

**Discussion: Boat Patrol Information**

Reas explained how the Lake Geneva boat patrol works. Reas also explained how the DNR warden Brad Latza patrols the lake on busy weekends when the County Sheriff is not able to have a presence on the lake. Bates suggested that we talk to the Sheriff department about the patrol program.

**Discussion/Possible Action: Continuation of Community Donations**

Reas explained that as with the AYA Fishing Tournament and the Bird Club, the GLSD is petitioned from time to time to provide donations to various entities around our community. We do not donate funds to the GLA, GLC, or other partners. We do share project costs from time to time such as the boat wash station. Reas asked the board if they wish to continue donating to community organizations. The board would like the legal counsel to review the requests to see that it follows the district's purpose.

**M/S (Bates/Vandervelde)** to authorize Reas to make AYA and Bird Club donations after legal counsel has reviewed. Roll call vote: Ellis-absent, Bates-yes, Vandervelde-yes. Motion Carried 2-0-1 absent

**Discussion/Possible Action: Donation to AYA Fishing Tournament**

Reas reported that the AYA asked for a donation for the youth fishing tournament.

**Discussion/Possible Action: Donation to Green Lake Bird Club**

Reas reported that the Green Lake Bird Club ask for a donation to their Bird festival.

**Discussion: Spring Newsletter**

Reas asked the board what they would like highlighted in the newsletter. Some ideas are purchase of the conservancy property, land purchase for land application, the upcoming Lake Management Plan update, and state of the lake.

**Discussion: GLSD Website Update**

Reas explained that we met with our web designers and the goal is to completely redo the website to make it more user friendly.

**CLOSED SESSION**

**M/S (Bates/Vandervelde)** The Board of Commissioner may go into closed session under Wis. Stat. Section 19.85 (l) (g) for the purpose of conferring with legal counsel for the District who is rendering advice concerning strategy to be adopted by the Board with respect to litigation in which the District is likely to become involved. Roll call vote: Ellis-absent, Bates-yes, Vandervelde-yes. Motion Carried 2-0-1 absent

**RECONVENE IN OPEN SESSION**

**M/S (Bates/Vandervelde)** to reconvene in open session. Roll call vote: Ellis-absent, Bates-yes, Vandervelde-yes. Motion Carried 2-0-1 absent

No action taken.

Adjourn 11:16 am

Respectfully submitted:

Nick Vandervelde  
Secretary of the Commission

Approved 05/13/2024

Prepared by Paulette Z Janssen  
Green Lake Sanitary District  
Administrative Assistant