

GREEN LAKE SANITARY DISTRICT  
MEETING MINUTES OF THE BOARD OF COMMISSIONERS

A Regular Meeting of the Board of Commissioners of the Green Lake Sanitary District was called to order by Commissioner Ellis on Tuesday April 18, 2023, 11:30 am at the Green Lake Sanitary District Office, N5295 County Road TT, Princeton, WI 54968 and via Zoom.

Present: Ken Bates, absent until 11:45 am, Justin Ellis, and Nick Vandervelde

Others Present: Lisa Reas, Administrator, Paulette Z Janssen Administrative Assistant, Hannah Vorrie Watershed Coordinator and Thad Majkowski representative for Cedar Corp. 4 people signed in.

Written notice of this meeting was given to the Green Lake Reporter, The Ripon Commonwealth. The News Release was posted at Fortifi Bank, the Green Lake Post Office and the GLSD Office.

SECRETARY'S REPORT

***M/S (Ellis/Vandervelde)*** to approve the minutes of the March 13, 2023 regular meeting minutes and April 14, 2023 special meeting. Motion Carried 2-0-1 Absent.

TREASURER'S REPORT

***M/S (Ellis/Vandervelde)*** to approve the March Treasurers Reports. Roll call vote: Ellis=yes, Bates-absent, Vandervelde=yes. Motion Carried 2-0-1 Absent.

PUBLIC COMMENT

Bill Bushnell had several questions and will email them to Lisa so she may answer them later.

WASTEWATER MANAGEMENT

**Plant Operator's Report**

Plant Operator's Report was discussed (see attached).

**WPDES New Permit**

Reas explained the GLSD staff continues to work on our land application pathway to permit compliance.

**Discussion Land Application**

We continue to look at land rental or land purchase for land application.

**Discussion Carpenter Lane Special Assessments – no discussion**

**Discussion: Sugar Loaf Sewer Extension**

Reas reported that the Sugar Loaf Sewer extension is nearing the end of completion.

**Discussion/Possible Action: Approval of Change Order No. 2**

Thad explained the change order for open cutting instead of drilling.

**M/S (Ellis/Vandervelde)** to approve Work Change Order No. 2 for the Sugar Loaf Sewer extension to open cut instead of directional boring with an increase of \$11,865.00. Roll call vote: Ellis-yes, Bates-absent, Vandervelde-yes. Roll call vote: Ellis-yes, Bates-absent, Vandervelde-yes. Motion Carried 2-0-1 Absent.

**Discussion/Possible Action: Approval of Contractor Pay Request No. 2**

**M/S (Ellis/Vandervelde)** to approve Pay request No. 2 for the Sugar Loaf Sewer extension in an amount not to exceed \$333,265.70. Roll call vote: Ellis-yes, Bates-absent, Vandervelde-yes. Roll call vote: Ellis-yes, Bates-absent, Vandervelde-yes. Motion Carried 2-0-1 Absent.

**Discussion: Future Sewering Plan**

Reas reported that District staff are working on evaluating any needed rate changes for the GLCC which may correspond to our partnership with the City of Green Lake on wastewater treatment. The next priority for GLSD staff is to determine specific changes we need to make to our Wastewater Ordinance. GLSD staff will be meeting with Cedar Corp. as well as legal counsel in the next month to get this process formally underway.

**M/S (Ellis/Vandervelde)** to approve Cedar Corporation Service Agreement to update Resolution 93-09 GLSD Sanitary Sewer Collection & Transportation and Order 94-13 Wastewater Management & Service Charge Order in an amount not to exceed \$5000.00. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

**Discussion/Possible Action: Approve Rate Review and Cash Flow Analysis Agreement with Ehlers Financial**

Reas explained that Ehlers is working on a Rate Review which we are required to do every few years. They will also work on a Cash Flow analysis for the District to understand how we will finance future sewerage and land application.

**M/S (Ellis/Vandervelde)** to approve Ehlers Financial Agreement to complete a rate review and a cash flow analysis in the amount not to exceed \$8000.00. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

**Discussion/Possible Action: Purchase of Forb Seed for the District Ag Field**

Reas explained that she and Scott met with US Fish and Wildlife Service, and they are interested in partnering with us to do a prairie and oak savanna restoration on our field.

**M/S (Bates/Ellis)** to approve cost-sharing with US Fish and Wildlife in the amount of \$12000.00 contingent on DNR and USFWS approval of maintenance plan. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

Discussion/Possible Action: Direction for Local Farmer to Apply Manure to the District Ag Field

Reas explained that James Kutz has asked if he may spread his sawdust/manure compost on our field. There were questions regarding the nutrient composition of the compost. Reas was directed to tell Mr. Kutz that the District will not be making any soil amendments until we have a final plan (likely with USFWS) for the 27 ag acres owned by the District.

Reas updated the board that Bob Kolton, neighboring property to the Tuleta Hill Prairie, is requesting payment for use of the section of trail on his property. The board discussed the potential for the parcel to be cropped. The board directed Reas to inform Mr. Kolton that we will have a legal contract drawn up that will state the District respects his parcel boundary and that the District will not claim eminent domain for use of the trail on his land. We will also maintain his property at no cost to him. Reas will also explain to Mr. Kolton that we will not pay any rent for his property.

## **NON-POINT**

### **Big Green Lake Management Plan/Grants**

#### **Discussion: Watershed Coordinator Position – Hannah Vorrie**

Hannah reviewed all the projects she is working on with Green Lake and Fond du Lac county (see attached).

The BMP's below were not ready for approval and will be on the agenda again in May.

- a. **Discussion/Possible Action: Dave Albright No-till Cost-Share Agreement – no discussion.**
- b. **Discussion/Possible Action: Explorer Enterprise Corporation Cover Crops Cost-share Agreement – no discussion.**
- c. **Discussion/Possible Action: Chris Retzlaff Cover Crops Cost-share Agreement – no discussion.**
- d. **Discussion/Possible Action: Chris Pollack Buffer Cost-share Agreement – no discussion.**

#### **Discussion: Town of Princeton Grassed Waterway, Underground Outlet & Basin Cost-share Agreement**

The Town of Princeton is requesting cost sharing from the GLSD for a stormwater management project that is not fundable through any of our current DNR grants. The board directed Reas to see if the Town would be willing to fund the basin creation itself with the District possibly funding the seeding.

#### **Discussion/Possible Action: Funding Approval for BMPs On Going Repairs no discussion.**

**County K Marsh – no discussion.**

## **LAKESHORE PROJECTS**

## **Purple Loosestrife Beetle Program**

Reas explained that Dallas and Justin and a group of Ripon high school students will be gathering the plants on Friday 4/21/23.

We will also have other Earth Day projects with the Ripon students: garlic mustard pulling in Sunnyside and cleaning trash out of Silver Creek behind Webster's/the old Kmart and adjacent stream areas in Ripon.

## **GREEN LAKE CONSERVANCY**

Reas reported that Scott and Dallas have been doing prescribed burning on several of our Conservancy properties.

Reas explained to the board that Kathy Mc Carthy is concerned about the amount of access the District has allowed in Mitchell Glen last year.

Reas was directed to inform our partners and other organizations that wish to enter the Glen that we have an agreement with the family that we will only open the Glen two times a year.

## **SOLID WASTE**

Reas explained that have received a proposal for trash pickup from Waste Management and have requested a proposal from GFL Environmental. The specifics of the contract proposals were discussed in closed session.

## **FISHING COMMITTEE**

Reas explained that the lake trout will be stocked in the lake Wednesday 4/19/2023.

## **AQWEED**

Reas explained that we have published an employment advertisement in the paper for two weeks for 2 new summer Aqweed crew members.

## **NEW BUSINESS**

### **GLA Appearance – no discussion**

### **Discussion/Possible Action: Donation to AYA Fishing Tournament**

***M/S (Ellis/Vandervelde)*** to approve donating in an amount not to exceed \$300.00 to the AYA Youth Fishing Tournament. Roll call vote: Ellis=yes, Bates=yes, Vandervelde=yes. Motion Carried 3-0.

### **Discussion/Possible Action: Donation to Green Lake Bird Club Festival**

**M/S (Vandervelde/Bates)** to approve donating in an amount not to exceed \$100.00 to the Green Lake Bird Club Festival. Roll call vote: Ellis=yes, Bates=yes, Vandervelde=yes. Motion Carried 3-0.

**Discussion/Possible Action: Donation to Green Lake Conservancy for Powell Spring Event**

**M/S (Vandervelde/Bates)** to approve donating in an amount not to exceed \$250.00 to the Green Lake Conservancy Powell Spring Event. The funds would be a direct donation, not a Sponsorship with associated advertising. Roll call vote: Ellis=yes, Bates=yes, Vandervelde=yes. Motion Carried 3-0.

**Board Discussion of Lake Improvement Projects – no discussion**

**GENERAL OFFICE BUSINESS**

**Closed Session**

**M/S (Bates/Ellis)** to move into Closed The Board of Commissioners may Convene in Closed Session to deliberate the purchase of public property and specified public service, pursuant to Section 19.85 (1)(e), WIS STATS and Pursuant to Section 19.85(1)(c), WIS STATS.- Employee Contracts and pursuant to Section 19.85 (1)(f) WIS STATS - sensitive personal information. Roll call vote: Ellis=yes, Bates=yes, Vandervelde=yes. Motion Carried 3-0.

**Reconvene in Open Session**

**M/S (Bates/Ellis)** to reconvene in open session. Roll call vote: Ellis=yes, Bates=yes, Vandervelde=yes. Motion Carried 3-0.

Reas was directed to inform Waste Management that we will be extending our contract for solid waste pickup with biweekly subscription recycling. Reas will also talk to WM about reducing the annual increase.

Adjourn at 1:45 pm

Respectfully submitted:

Nick Vandervelde

Approved 5/15/23

Secretary of the Commission

Prepared by Paulette Z Janssen  
Green Lake Sanitary District  
Administrative Assistant