

GREEN LAKE SANITARY DISTRICT
MEETING MINUTES OF THE BOARD OF COMMISSIONERS

A Regular Meeting of the Board of Commissioners of the Green Lake Sanitary District was called to order by Commissioner Specht on Tuesday July 21, 2020 9:00 a.m. at the District Office, N5295 County Road TT, Princeton, WI 54968.

Present: Ken Bates absent until 9:30 am, Boni Jensen, and Jerry Specht.

Others Present: Lisa Reas, Administrator, Paulette Z Janssen Administrative Assistant, Thad Majkowski from Cedar Corp. 0 people signed in.

Written notice of this meeting has been given to the Green Lake Reporter, The Ripon Commonwealth and WRPN Radio. The News Release has been posted at Fortifi Bank, the Green Lake Post Office and the GLSD Office.

SECRETARY'S REPORT

M/S (Jensen/Specht) to approve the minutes of the June 16, 2020 Regular Meeting. Motion Carries 3-0.

M/S (Specht/Jensen) to approve the minutes of the July 2, 2020 Regular Meeting. Motion Carries 3-0.

TREASURER'S REPORT

M/S (Jensen/Bates) to approve the June Treasurers Reports. Roll Call Vote: Bates-yes, Jensen-yes, Specht-yes. Motion Carries 3-0.

2019 Audit - Paul Frantz

Paul Frantz representative for Baker Tilly discussed the 2019 Audit report.

Discussion/Possible Action: Baker Tilly Contract

The Baker Tilly proposed contract was discussed (see attached).

M/S (Jensen/Bates) to approve Baker Tilly contract in an amount not to exceed 2020- \$25000.00, 2021- \$2600.00, 2022- \$27000.00, 2023- \$28000.00 and 2024 - \$29000.00 with a decrease of \$500.00 per year if we purchase Workhorse Software. Roll Call Vote: Bates-yes, Jensen-yes, Specht-yes. Motion Carries 3-0.

Discussion/Possible Action: Workhorse Accounting Software Upgrade

The proposal for Workhorse Account Software Upgrade was discussed (see attached).

M/S (Jensen/Bates) to approve the Workhorse Account Software Upgrade in an amount not to exceed purchase price for modules \$17500.00. Roll Call Vote: Bates-yes, Jensen-yes, Specht-yes. Motion Carries 3-0.

July 21, 2020 minutes

COVID-19 Revenue Impacts

Reas explained that due to the GLCC's cancellation of 2020 conferences, the revenue expected from them will be reduced significantly. As the GLCC is the GLSD's main customer. Pilgrim Center, Dodge County Park, Terrace Shores Church, and Reilly's Pub are also metered customers that are showing significant decreases in billable flows. Reas estimates that revenue from metered customers is on track to be down \$30,000 to \$50,000 for 2020. Reas asked Paul Franz for his input on the issue. Mr. Franz stated that the GLSD currently is in an excellent financial position to absorb the revenue for several years before a rate increase would be necessary to deal with an ongoing shortfall.

WASTEWATER MANAGEMENT – PHASE I

Plant Operator's Report

Plant Operator's Report was discussed (see attached).

WPDES New Permit

Work is continuing with Cedar Corp regarding our WPDES Permit.

WASTEWATER MANAGEMENT – PHASE II

WASTEWATER MANAGEMENT – PHASE III

WASTEWATER MANAGEMENT – PHASE IV

Shore Dr. Sewer Extension

Discussion/Possible Action: Change Orders and Final Payment

Reas reported that there is culvert and roadway damage that needs to be taken care of before RG Schmidt receives final payment.

M/S (Specht/Jensen) to approve withholding \$10,000.00 from RG Schmidt's final payment until ditch and road repair is done. Call Vote: Bates-yes, Jensen-yes, Specht-yes. Motion Carries 3-0.

Carpenter Lane Possible Sewer Extension

1. Discussion/Possible Action: Agreement for Engineering Services - Cedar Corp.

The proposed Engineering Service agreement was discussed (see attached). There are several different options for sewer placement on Carpenter Lane. That will expand estimates to include these different options as well as provide his time at a public meeting.

M/S (Specht/Jensen) to approve addition on to the Carpenter Lane sewer extension study that will include several different ways to do the project and public meeting in an amount not to exceed \$4,500.00. Roll Call Vote: Bates-yes, Jensen-yes, Specht-yes. Motion Carries 3-0.

Discussion/Possible Action: Unsewered Areas Sewer Extension Feasibility Studies

Thad Majkowski reported on Sugar Loaf preliminary drawings of the sewer line placement for the Sugarloaf project (see attached).

PUBLIC COMMENT - no discussion

NON-POINT

Big Green Lake Management Plan/Grants

BMP's

Discussion/Possible Action: Searle Farms Cost-share Grass Waterway

M/S (Bates/Jensen) to approve Searle Farms Cost-share Grass Waterway in an amount not to exceed \$7100.00. Roll Call Vote: Bates-yes, Jensen-yes, Specht-yes. Motion Carries 3-0.

Discussion/Possible Action: Funding Approval for BMP's On-Going Repair - no discussion

County K Estuary

Reas reported there is submergent vegetation being seen throughout the County K marsh.

Green Lake Conservancy - no discussion

RSVP

Reas reported there are 3 requests for RSVP cost-share. The projects were discussed (see attached).

M/S (Bates/Jensen) to approve RSVP projects in the amounts not to exceed Wenegler \$1200.00, Ptacek \$4000.00 and Hartl \$374.00. Roll Call Vote: Bates-yes, Jensen-yes, Specht-yes. Motion Carries 3-0.

Tichora Conservancy

Reas reported that there are odds and ends to complete regarding access roads/paths and erosion control.

SOLID WASTE

FISHING COMMITTEE

AQWEED

Reas reported that the Aqweed crew has been working hard to get around the lake efficiently.

GENERAL OFFICE BUSINESS

NEW BUSINESS

Well Water Test Results

The result of the well water test results (see attached).

July 21, 2020 minutes

ADJOURN

M/S (Specht/Jensen) to adjourn at 12:05 pm Motion Carries 3-0.

Respectfully submitted

Boni Jensen
Secretary of the Commission

Approved 7/21/2020

Prepared by Paulette Z Janssen
Green Lake Sanitary District
Administrative Assistant