

GREEN LAKE SANITARY DISTRICT
MEETING MINUTES OF THE BOARD OF COMMISSIONERS

A Regular Meeting of the Board of Commissioners of the Green Lake Sanitary District was called to order by Commissioner Bates on Tuesday December 17, 2024, at 8:00 am at the Green Lake Sanitary District Office N5295 County Road TT, Princeton WI 54968 and via zoom.

Present: Ken Bates and Justin Ellis, absent and Nick Vandervelde.

Others Present: Lisa Reas, Administrator, Paulette Z Janssen Administrative Assistant, Dallas Lewallen and Stuart Marks, Plant Operators, Thad Majkowski, and Matt Dorow, representatives for Cedar Corp, Vanessa Wishart, representative for Stafford Law. 4 people signed in.

Written notice of this meeting was given to the Green Lake Reporter and The Ripon Commonwealth. The News Release was posted at Fortifi Bank, the Green Lake Post Office and the GLSD Office.

SECRETARY'S REPORT

M/S (Bates/Vandervelde) to approve the minutes of November 19, 2024, regular meeting. Motion Carried 2-0-1 absent.

PUBLIC COMMENT – no public comment.

TREASURER'S REPORT

M/S (Bates/Vandervelde) to approve the November Treasurer's Reports. Roll call vote: Ellis-absent, Bates-yes, Vandervelde-yes. Motion Carried 2-0-1 absent.

WASTEWATER MANAGEMENT

Plant Operator's Report

The plant operator's report was discussed (see attached).

Discussion Area 9 Potential Sewer Extension Update

Reas reported that Cedar is working the on sending out the first round of easements for signatures this week.

Discussion McAfee Rd Sewer Extension Update

Reas reported that the bid opening for this project was 12/12/2024 and that we received 2 bids. The board will meet Monday 12/23/24 for a special meeting to potentially award the bid.

WPDES New Permit Project Work / Land Application Update

Reas reported that Cedar is working on final details for the placement of the irrigation pumping for the wastewater parcels.

Discussion/Possible Action: Amend 2024 Budget for the Purchase of the Skid Loader

M/S (Bates/Vandervelde) to approve amending the 2024 Budget in an amount not to exceed \$65900.00 for the purchase of a skid loader. Roll call vote: Ellis-absent, Bates-yes, Vandervelde-yes. Motion Carried 2-0-1 absent.

NON-POINT

Big Green Lake Management Plan/Grants

Discussion: Watershed Coordinator Position – Hannah Niewoehner

The Watershed Coordinator's report was discussed (see attached).

Discussion/Possible Action: Funding Approval for BMPs On Going Repairs - no discussion.

County K Carp Barrier Update

Reas reported that Cedar has submitted the DNR Chapter 30 shoreline permits for the carp barrier structure. Reas is also working with Green Lake County regarding a fishing pier or fishing platform.

Properties Update

Reas reported that Scott has been doing a lot of work on the Spaulding Hill Road property

Discussion/Possible Action: Hunting on Conservancy Properties

Reas informed the Board of the gun hunting incident at Tichora. Reas would like the District to appeal to the DNR to see if we can get gun deer hunting removed from this property. The issue will be discussed again in January.

NEW BUSINESS

GLA Appearance no appearance

Discussion/Possible Action: Update(s) to the Employee Handbook

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NEW BUSINESS

GLA Appearance no appearance

Discussion/Possible Action: Update(s) to the Employee Handbook

When discussing employee contracts in October and November, the board commented on the limited vacation days for newer employees. Reas modified the Employee Handbook in response as well as limiting maximum employee vacation days to 25. Reas also suggested to the board changes to the Baby-Child Bonding Leave. She explained that the current framework for the leave requires all paid and unpaid Baby-Child Bonding Leave be taken in one block. It would be in the District's best interest to allow for a

part-time return as it will bring staff back more quickly, even if on a limited basis initially. The Board was open to this suggestion and directed Reas to provide some text to review in the January 2025 meeting.

M/S (Bates/Vandervelde) to approve changes to the Employee handbook:

1. Ten (10) working days of vacation with pay for the first year of employment.
2. Fifteen (15) working days of vacation with pay after one (1) continuous year of employment.
3. Twenty (20) working days of vacation with pay after ten (10) continuous years of employment.
4. Thereafter Employees shall receive one (1) additional day of vacation as follows:
 - a. After twenty (20) years of continuous service, the employee shall receive an annual vacation with as many days as they have years of employment completed with the employer.
5. Employees may only receive a maximum of 25 days of vacation regardless of years of employment.

Roll call vote: Ellis-absent, Bates-yes, Vandervelde-yes. Motion Carried 2-0-1 absent.

CLOSED SESSION

M/S (Bates/Vandervelde) The Green Lake Sanitary District Commission may enter into closed session Pursuant to Wis. Stat. 19.85(1)(g), the Green Lake Sanitary District Board of Commissioners will enter into closed session to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the District with respect to litigation in which it is or is likely to become involved re Thomas W. & Edith B. Johnston Trust; Green Lake County Case No.: 24-cv-39 Roll call vote: Ellis-absent, Bates-yes, Vandervelde-yes. Motion Carried 2-0-1 absent.

OPEN SESSION

Reconvene in Open Session

M/S (Bates/Vandervelde) to reconvene in Open Session. Roll call vote: Ellis-absent, Bates-yes, Vandervelde-yes. Motion Carried 2-0-1 absent.

Adjourn 9:12 am

Respectfully submitted:

Nick Vandervelde
Secretary of the Commission

Approved 01/21/2025

Prepared by Paulette Z Janssen
Green Lake Sanitary District Administrative Assistant