

GREEN LAKE SANITARY DISTRICT
MEETING MINUTES OF THE BOARD OF COMMISSIONERS

A Regular Meeting of the Board of Commissioners of the Green Lake Sanitary District was called to order by Commissioner Bates on Tuesday February 11, 2025, at 8:00 am at the Green Lake Sanitary District Office N5295 County Road TT, Princeton WI 54968 and via zoom.

Present: Ken Bates and Justin Ellis and Nick Vandervelde.

Others Present: Lisa Reas, Administrator, Paulette Z Janssen Administrative Assistant, Dallas Lewallen and Stuart Marks, Plant Operators, Hannah Niewoehner, Watershed Coordinator, Thad Majkowski, and Matt Dorow, representatives for Cedar Corp, Vanessa Wishart, representative for Stafford Law. 5 people signed in.

Written notice of this meeting was given to the Green Lake Reporter and The Ripon Commonwealth. The News Release was posted at Fortifi Bank, the Green Lake Post Office, the GLSD Office and the GLSD website.

SECRETARY'S REPORT

M/S (Bates/Ellis) to approve the minutes of January 21, 2025, regular meeting and the minutes of January 27, 2025, special meeting minutes. Motion Carried 3-0.

PUBLIC COMMENT no comments.

TREASURER'S REPORT

M/S (Ellis/Vandervelde) approve the January 2025, Treasurer's Reports. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

WASTEWATER MANAGEMENT

Plant Operator's Report

The plant operator's report was discussed (see attached).

Discussion Area 9 Potential Sewer Extension Update

Reas reported that the final route for the sewer is still being determined. A deciding factor will be the acquisition of the easements needed to place the sewer main closer to the homes along Irving Park Road. Reas explained that Cedar already sent out 18 easements and we have received a number of them back. Of the properties along Irving Park Road, only 7 of 14 needed have been returned by the meeting date.

Discussion/Possible Action: Area 9 Sewer Main Location

Reas explained that the GLSD has 2 main route options for the Area 9 project. Based on the discussions with landowners during the site visits the GLSD and Cedar held in October, the District has moved forward with the tentative plan to put the sewer through roughly the middle of

the parcels on Irving Park Road, though easements would be required. This option would save the residents in that area an estimated \$15,000 to \$30,000 on their lateral construction costs. However, Reas stated, if residents decline to provide the easements, the District would either have to go through the Condemnation Process, or take the sewer route out to Irving Park Road. She further explained that the Condemnation Process could cause significant increases in the total project costs. These costs would be shared by all the residents in the project area through their Special Assessments.

Thad Majkowski from Cedar Corp. showed several slides outlining what the project would entail if the route was taken out to Irving Park Road and placed within the Town right of way (ROW). He explained that the initial estimate for using the ROW put the cost of the project slightly less than the direct route via easements due to the reduced estimated costs for legal and additional engineering in dealing with the easements. He reiterated that this option would cost each landowner on Irving Park Road significantly more due to the increased length of their lateral.

Discussion McAfee Rd Sewer Extension Update

Reas explained that Brightbill has informed her that they would like to be part of the McAfee extension.

Pre-construction meeting is 2/12/25 and construction will begin the week of 2/17/25.

WPDES New Permit Project Work / Land Application Update

Reas explained that we are receiving bids for the replacement of the effluent pumps. Bid opening will be held 2/19/25 at 10:00 am.

Discussion/Possible Action: Green Lake Sanitary District Boundary Adjustment for Green Lake County New Highway Shop

The County Highway Department has been in contact with GLSD staff and Cedar Corp. about the potential purchase of land for a new County Highway Shop adjacent to the GLSD Sewer Service Area. The County has expressed great interest in having the new shop located where sewer service is, or can be, made available.

Discussion/Possible Action: Approval of Cedar Corporation Letter of Authorization for the Feasibility Study of Boundary Expansion and Potential Sewer Extension

Reas explained that to ensure that this parcel, and the proposed use of it, will not adversely impact the GLSD's existing wastewater collection and treatment system, the District needs Cedar Corp. to complete an initial engineering feasibility review of the current GLSD system (which was completed during the Future Sewer Study) as well as determine any risks associated with the wastewater coming from the highway shop. Cedar will provide necessary conditions to place upon the wastewater agreement the District will have with the County in order to provide sewer service. Additionally, Cedar will complete initial high-level engineering to determine how the District would provide

service so that any final designs of the new facility account for the sewer depth and location provided at the parcel line. The cost of Cedar Corp.'s review is estimated to be between \$7,250 and \$8,100.

M/S (Bates/Ellis) to approve Cedar Corporation Letter of Authorization to conduct a Feasibility Study of Boundary Expansion and Potential Sewer Extension in an amount not to exceed \$8100.00. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

Discussion/Possible Action: GLSD Ordinance Requirement of Escrow for Green Lake County Highway Shop Development Project.

Reas explained that the District's current ordinance requires a developer, in this instance Green Lake County, to set up an escrow account to cover the costs of the Engineering and Legal fees for the feasibility study that will evaluate the location, use, and risks associated with a District Boundary expansion and providing sewer service to the new parcel for a proposed highway shop.

M/S (Ellis/Vandervelde) to approve Green Lake County setting up an escrow bank account in an amount not to exceed \$10000.00. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

NON-POINT

Big Green Lake Management Plan/Grants

Discussion: Watershed Coordinator Position – Hannah Niewoehner

The Watershed Coordinator's explained that she is lining up projects for 2025. See attached report.

Discussion/Possible Action: Funding Approval for BMPs On Going Repairs - no discussion.

County K Carp Barrier Update

Reas reported that Cedar has submitted the DNR Chapter 30 shoreline permits for the carp barrier structure. Reas also explained that the GLSD was awarded a \$50,000.00 grant from the WIDNR for the Carp Barrier Replacement Project.

Properties Update

Reas reported that Scott has been doing a lot of work on the Spaulding Hill Road property. Reas handed out and explained the 2024 Conservancy Fund expenditures and gave the board an overview on GLSD funding of the program annually.

NEW BUSINESS

GLA Appearance

Prellwitz covered several projects that the GLA is working on.

CLOSED SESSION

M/S (Bates/Vandervelde) The Green Lake Sanitary District Commission may enter into closed session Pursuant to Wis. Stat. 19.85(1)(g), the Green Lake Sanitary District Board of Commissioners will enter into closed session to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the District with respect to litigation in which it is or is likely to become involved re Thomas W. & Edith B. Johnston Trust; Green Lake County Case No.: 24-cv-39. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

OPEN SESSION

Reconvene in Open Session

M/S (Bates/Ellis) to reconvene in Open Session. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

No action was taken.

Adjourn 9:50 am

Respectfully submitted:

Nick Vandervelde
Secretary of the Commission

Approved 03/11/2025

Prepared by Paulette Z Janssen
Green Lake Sanitary District Administrative Assistant