

GREEN LAKE SANITARY DISTRICT
MEETING MINUTES OF THE BOARD OF COMMISSIONERS

A Regular Meeting of the Board of Commissioners of the Green Lake Sanitary District was called to order by Commissioner Bates on Tuesday May 20, 2025, at 8:00 am at the Green Lake Sanitary District Office N5295 County Road TT, Princeton WI 54968 and via zoom.

Present: Ken Bates and Justin Ellis and Nick Vandervelde.

Others Present: Lisa Reas, Administrator, Paulette Z Janssen Administrative Assistant, Dallas Lewallen, Plant Operators, Thad Majkowski, Jarrod McCurdy representatives for Cedar Corp, Vanessa Wishart, representative for Stafford Law. 4 people signed in.

Written notice of this meeting was given to the Green Lake Reporter and The Ripon Commonwealth. The News Release was posted at Fortifi Bank, the Green Lake Post Office, the GLSD Office and the GLSD website.

SECRETARY'S REPORT

M/S (Bates/Ellis) approve the minutes of April 15, 2025, regular meetings and the minutes of May 06, and May 09, 2025, special meetings minutes. Motion Carried 3-0.

PUBLIC COMMENT no comments.

TREASURER'S REPORT

M/S (Ellis/Bates) approve the April 2025, Treasurer's Reports. Roll call vote: Ellis=yes, Bates=yes, Vandervelde=yes. Motion Carried 3-0.

WASTEWATER MANAGEMENT

Plant Operator's Report

The plant operator's report was discussed (see attached).

Discussion Area 9 Potential Sewer Extension Update Area 9

Reas updated the group that the easements for the sewer main to run through the parcels on Irving Park Road continue to trickle in. We are currently waiting for 2 easements to be returned. Reas explained as we are, for all intents and purposes, down to one remaining easement, it is necessary that we decide whether to take the project out to Irving Park Road or to condemn the area within the easement on 237 Feet's property. She and Thad Majkowski of Cedar Corp. had a meeting with Randy Moss of Moss and Associates, LLC, who specializes in Right of Way Acquisition and Negotiations for municipalities. Randy specializes in helping municipalities navigate the condemnation process. Condemnation could take up to 6 months and the appraisals and condemnation consulting services would cost the project roughly \$10,000.

Reas was directed to reach out to 237 feet again to see if they are ready to sign the easement. The board also directed Reas that she may make the alternate routes via Irving Park Road known to 237 Feet at her discretion.

Discussion/Possible Action: Cedar Corporation Letter of Authorization Addendum No. 13 for Area 9 Sewer Extension Design & Bidding/Contract Award Services

The Letter of authorization for Cedar Corp was discussed (see attached). Cedar Corp. can begin design services with a final route selection yet to come in the next month or so.

M/S (Bates/Ellis) to approve Cedar Corporation Letter of Authorization Addendum No. 13 for Area 9 Sewer Extension Design & Bidding/Contract Award Services in an amount not to exceed \$110,000.00. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

Discussion McAfee Rd Sewer Extension Update

Reas explained that the sewer installation portion of the project is completed and the contractors are finishing paving and landscape restoration.

Discussion/Possible Action: Accept the Certificate of Substantial Completion for the McAfee Sewer Extension

M/S (Bates/Ellis) to accept the Certificate of Substantial Completion for the McAfee Sewer Extension. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

WPDES New Permit Project Work / Land Application Update

Discussion/Possible Action: Review WWTP Contract Bids and Award Bid for Contract A-25

Reas explained construction bids were opened on May 14th. While there were 4 Prime Bidders that had taken out plans for the project, only 2 bids were submitted for consideration. The two bids were both in the range of \$5.2 to \$5.4 million dollars. Project estimates were substantially lower, around \$3.7 to \$4 million. Cedar is currently in communication with the bidders to evaluate accuracy of the bids and finishing the bid review. Additionally, Cedar is working with District staff on any possible reduction in project scope to further reduce project costs.

M/S (Bates/Ellis) to set aside this project bidding for a future date. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

Discussion/Possible Action: Review Cedar Corp Engineering Addendum No. 8 and Approve Letter of Authorization for Construction Services & Other Services.

Reas explained that since there may be significant changes made to the overall project scope, Cedar Corp.'s costs for Construction Services may change. The board took no action on the Cedar Corp LOA at this time.

Green Lake County Shop Project Update.

Reas explained that the Town of Brooklyn has approved the expansion of the GLSD boundary.

Sugar Loaf Sewer Extension Update

Reas explained that there are 8 homes not connected to the new sewer line and the deadline is 7/21/25. Of the 8 projects, 3 of those 8 have contracts.

Reas was directed to send another notice to the 5 landowners believed not to have contractors lined up to complete the work.

NON-POINT

Big Green Lake Management Plan/Grants

Discussion: Watershed Coordinator Position – Hannah Niewoehner

Reas explained that we signed several cost share agreements for BMP projects last week.

Properties Update

Reas reported that Scott continues to work on the Spaulding Hill property completing projects such as tree planting. She explained that the Green Team as well as Stu and Dallas have been working out there also. She updated the board that Stu and Dallas have also been working at the Norwegian Bay Wetlands to repair the boardwalk and that Scott has already begun mowing the trails on the various properties for the summer season.

NEW BUSINESS

GLA Appearance – no discussion

Discussion/Possible Action: Membership to Wisconsin Enhanced-Wake Coalition Group

Reas explained that we were asked to join the Wisconsin Enhanced-Wake Coalition Group. The group is advocating for more stringent limits for where wake enhancement features can be used on WI lakes as well as requiring ballast tanks to be disinfected prior to use if the boat travels from lake to lake. Members of the group are not being asked for donations currently.

M/S (Bates/Vandervelde) approve becoming a member of the Wisconsin Enhanced-Wake Coalition Group . Roll call vote: Ellis=yes, Bates=yes, Vandervelde=yes. Motion Carried 3-0.

CLOSED SESSION

M/S (Bates/Ellis) Pursuant to Wis. Stat. 19.85(1)(g), the Green Lake Sanitary District Board of Commissioners will enter into closed session to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the District with respect to litigation in

which it is or is likely to become involved re Thomas W. & Edith B. Johnston Trust; Green Lake County Case No.: 24-cv-39.

Pursuant to Wis. Stat. § 19.85(1)(e), the Board of Commissioners may convene into closed session for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require closed session, regarding the potential acquisition of new conservation property in the Town of Brooklyn to benefit Green Lake. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

OPEN SESSION

Reconvene in Open Session

M/S (Bates/Ellis) to reconvene in Open Session. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0. No action was taken.

Adjourn 10:35 am

Respectfully submitted:

Nick Vandervelde
Secretary of the Commission

Approved 6/10/25

Prepared by Paulette Z Janssen
Green Lake Sanitary District Administrative Assistant