

GREEN LAKE SANITARY DISTRICT  
MEETING MINUTES OF THE BOARD OF COMMISSIONERS

A Regular Meeting of the Board of Commissioners of the Green Lake Sanitary District was called to order by Commissioner Bates on Thursday July 10, 2025, at 8:00 am at the Green Lake Sanitary District Office N5295 County Road TT, Princeton WI 54968 and via zoom.

Present: Ken Bates and Justin Ellis and Nick Vandervelde.

Others Present: Lisa Reas, Administrator, Paulette Z Janssen Administrative Assistant, Dallas Lewallen, Plant Operators, Hannah Niewoehner, Watershed Coordinator, Thad Majkowski, and Matt Dorow, representatives for Cedar Corp and Vanessa Wishart representative for Stafford Law. 3 people signed in.

Written notice of this meeting was given to the Green Lake Reporter and The Ripon Commonwealth. The News Release was posted at Fortifi Bank, the Green Lake Post Office, the GLSD Office and the GLSD website.

SECRETARY'S REPORT

**M/S (Bate/Ellis)** approve the minutes of June 10, 2025, regular meeting and the minutes of June 25, 2025, special meeting. Motion Carried 3-0.

**PUBLIC COMMENT no comments.**

TREASURER'S REPORT

**M/S (Bates/Ellis)** to approve the June 2025, Treasurer's Reports. Roll call vote: Ellis=yes, Bates=yes, Vandervelde=yes. Motion Carried 3-0.

WASTEWATER MANAGEMENT

**Plant Operator's Report**

The plant operator's report was discussed (see attached).

**Discussion Area 9 Potential Sewer Extension Update Area 9**

Reas reported that we have received the Ambrosino's easement and are still waiting for the 237 Feet easement.

Though she hasn't heard back from them, she will reach out to them if she has heard from 237 Feet by the end of the week.

Cedar Corp explained that they have started the survey work.

Reas explained we are still working on getting the easement from the Town of Brooklyn for the Hickory Road area and that Attorney Wishart is working with the Township Attorney regarding the easement.

**Discussion/Possible Action: Final Resolution to Levy Special Assessment for the McAfee Road Sewer Extension – Resolution 2025-07**

The McAfee Road final resolution to approve levying special assessments was discussed (see attached).

*M/S (Bates/Ellis)* to approve Final Resolution to Levy Special Assessment for the McAfee Road Sewer Extension – Resolution 2025-07. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

**WPDES New Permit Project Work / Land Application Update**

Reas explained that the contracts are signed, and the Pre-Construction meeting is scheduled for 7/16/2025.

**Beyers Cove Road Sewer Extension**

Reas explained that we are waiting for the county to provide the Green Lake Sanitary District with a \$50,000.00 deposit as security for the County’s reimbursement obligations before we authorize Cedar Corp to begin the sewer extension design.

Reas also reminded the board that Green Lake County will be paying for the construction.

**Sugar Loaf Sewer Extension Update**

Reas explained that 2 homes in the Sugar Loaf project area still need to be connected to the sewer. They have a contractor lined up however, the work may not be done by the deadline of 7/21/2025 deadline. The board directed Reas to allow the homeowners a little more time and will revisit the topic at our next meeting on 8/6/2025.

**NON-POINT  
Big Green Lake Management Plan/Grants**

**Discussion: Watershed Coordinator Position – Hannah Niewoehner**

Niewoehner explained that she is back in the office and catching up on project that were done/signed up while she was gone. She also explained that there are a few hard practices in the works.

**Properties Update**

Reas reported that Scott continues to work on the Spaulding Hill property will also be finishing some additional prairie seeding there. He’s also been busy with herbicide treatment on various properties.

**NEW BUSINESS**

**GLA Appearance**

John Strauser of GLA explained several projects they are working on.

**Discussion/Possible Action: Friends of the Millpond – Bathymetric Mapping Project**

Reas explained that the Friends of the Millpond asked that the GLSD consider donating toward the Bathymetric Mapping Project.

Reas was directed to find out more about the project and other partners’ contributions.

**CLOSED SESSION**

**M/S (Bates/Ellis)** Pursuant to Wis. Stat. 19.85(1)(g), the Green Lake Sanitary District Board of Commissioners will enter into closed session to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the District with respect to litigation in which it is or is likely to become involved re Thomas W. & Edith B. Johnston Trust; Green Lake County Case No.: 24-cv-39.

Pursuant to Wis. Stat. § 19.85(1)(e), the Board of Commissioners may convene into closed session for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require closed session, regarding the potential acquisition of new conservation property in the Town of Brooklyn to benefit Green Lake. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

**OPEN SESSION**

**Reconvene in Open Session**

**M/S (Bates/Ellis)** to reconvene in Open Session. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0. No action was taken.

**M/S (Bates/Ellis)** approve the settlement agreement and general release with Thomas W. & Edith B. Johnston Trust in an amount not to exceed \$1,827.00 and to authorize Ken Bates to execute this agreement. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

Adjourn 10:05 am

Respectfully submitted:

Nick Vandervelde  
Secretary of the Commission

Approved

Prepared by Paulette Z Janssen  
Green Lake Sanitary District Administrative Assistant