

GREEN LAKE SANITARY DISTRICT
MEETING MINUTES OF THE BOARD OF COMMISSIONERS

A Regular Meeting of the Board of Commissioners of the Green Lake Sanitary District was called to order by Commissioner Bates on Wednesday August 6, 2025, at 8:00 am at the Green Lake Sanitary District Office N5295 County Road TT, Princeton WI 54968 and via zoom.

Present: Ken Bates and Justin Ellis and Nick Vandervelde.

Others Present: Lisa Reas, Administrator, Paulette Z Janssen Administrative Assistant, Dallas Lewallen, Plant Operators, Thad Majkowski, and Matt Dorow, representatives for Cedar Corp and Vanessa Wishart representative for Stafford Law. 1 person signed in.

Written notice of this meeting was given to the Green Lake Reporter and The Ripon Commonwealth. The News Release was posted at Fortifi Bank, the Green Lake Post Office, the GLSD Office and the GLSD website.

SECRETARY'S REPORT

M/S (Ellis/Vandervelde) approve the minutes of July 10, 2025, regular meeting. Motion Carried 3-0.

PUBLIC COMMENT no comments.

TREASURER'S REPORT

M/S (Bates/Ellis) to approve July 2025, Treasurer's Reports. Roll call vote: Ellis=yes, Bates=yes, Vandervelde=yes. Motion Carried 3-0.

WASTEWATER MANAGEMENT

Plant Operator's Report

The plant operator's report was discussed (see attached).

Discussion Area 9 Sewer Extension Update Area 9

Discussion/Possible Action: Review Final Sewer Extension Route for Area 9

Reas reported that we have received the fully executed easement from 237 Feet along Irving Park Lane. The GLSD now has all the needed easements for the sewer main route through the private parcels on Irving Park Lane.

Reas explained that District legal counsel continues to work with legal counsel from the Town of Brooklyn for the necessary easements along Hickory Road.

Discussion/Possible Action: Revised Route for the Sewer Extension, Addendum 13-1

No discussion and no action taken.

Discussion/Possible Action: Approve Letter of Authorization for Potential Alternate Route Additional Design/Survey for Cedar Crop, If Necessary, Addendum 13-1A

No discussion and no action taken.

Effluent Pump Project

Discussion/Possible Action: Approve Substantial Completion Certificate for Effluent Pump

M/S (Bates/Ellis) to approve Substantial Completion Certificate for Effluent Pump. Roll call vote: Ellis=yes, Bates=yes, Vandervelde=yes. Motion Carried 3-0.

Discussion/Possible Action Approve Pay Request for Effluent Pump

M/S (Ellis/Vandervelde) to approve Pay Request for Effluent Pump to B&M Tech in an amount not to exceed \$150,000.00. Roll call vote: Ellis=yes, Bates=yes, Vandervelde=yes. Motion Carried 3-0.

WPDES New Permit Project Work / Land Application Update

Reas explained that work on this project has started.

Discussion/Possible Action: Cedar Corp Letter of Authorization for Monitoring Well Sampling and Testing

Reas and Majkowski explained the purpose of the monitoring wells being installed in terms of groundwater quality monitoring and that the well sampling and testing will now be funded through the existing August Winter contract. No further action taken.

Beyers Cove Road Sewer Extension Update

Reas explained that the District received the \$50,000.00 security deposit from the County and that Cedar Corp can begin the sewer extension design. She also explained that the District has been working with Cedar and the County on the timeline for the project construction.

Discussion/Possible Action: Approve Letter of Authorization Addendum 14 for Cedar Corp to Design/Bid Phase of the Sewer Extension on Beyers Cove Rd

M/S (Bates/Ellis) to approve Letter of Authorization Addendum 14 for Cedar Corp to Design/Bid Phase of the Sewer Extension on Beyers Cove Rd in an amount not to exceed \$30,000.00. Roll call vote: Ellis=yes, Bates=yes, Vandervelde=yes. Motion Carried 3-0.

Sugar Loaf Sewer Extension Update

Reas explained that the final 2 lateral connections in the Sugar Loaf project area are under construction.

NON-POINT

Discussion: Watershed Coordinator Position – Hannah Niewoehner

Reas explained that Hannah is out of the office due to a death in the family. She explained that Hannah has been working with Steve Machkovich on signing up for several fields into soft practices as well as the upcoming Round Table Outreach Meeting the GLSD is working on with Foxhead RAP and the GLA.

Properties Update

Reas reported that the Open House went very well and there was much appreciation given to the GLSD for all the work completed on the property. Scott has been busy with the wastewater parcel work over the past 3 months, but has been keeping up with herbicide work on the various properties.

Reas also provided an update on the GLSD's petition to the Knowles-Nelson Stewardship Program to allow the District to curb rifle and slug hunting at Tichora. Reas explained that the DNR will be meeting this week to discuss the request and the warden should be in touch with an update before the next GLSD Board meeting.

NEW BUSINESS

GLA Appearance

No discussion

CLOSED SESSION

M/S (Bates/Ellis) Pursuant to Wis. Stat. § 19.85(1)(e), the Board of Commissioners may convene into closed session for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require closed session, regarding the potential acquisition of new conservation property in the Town of Brooklyn to benefit Green Lake. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

OPEN SESSION

Reconvene in Open Session

M/S (Bates/Ellis) to reconvene in Open Session. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0. No action was taken.

Adjourn 9:17 am

Respectfully submitted:

Nick Vandervelde
Secretary of the Commission

Approved

Prepared by Paulette Z Janssen
Green Lake Sanitary District Administrative Assistant