

GREEN LAKE SANITARY DISTRICT  
MEETING MINUTES OF THE BOARD OF COMMISSIONERS

A Regular Meeting of the Board of Commissioners of the Green Lake Sanitary District was called to order by Commissioner Bates on Wednesday October 22, 2025, at 8:00 am at the Green Lake Sanitary District Office N5295 County Road TT, Princeton WI 54968 and via zoom.

Present: Ken Bates and Justin Ellis and Nick Vandervelde.

Others Present: Lisa Reas, Administrator, Paulette Z Janssen Administrative Assistant, Dallas Lewallen, Plant Operators, Thad Majkowski, and Matt Dorow, representatives for Cedar Corp and Vanessa Wishart representative for Stafford Law. 2 people signed in.

Written notice of this meeting was given to the Green Lake Reporter and The Ripon Commonwealth. The News Release was posted at Fortifi Bank, the Green Lake Post Office, the GLSD Office and the GLSD website.

SECRETARY'S REPORT

***M/S (Bates/Ellis)*** approve the minutes of September 16, 2025, regular meeting. Motion Carried 3-0.

**PUBLIC COMMENT no comments.**

TREASURER'S REPORT

***M/S (Ellis/Bates)*** to approve September 2025, Treasurer's Reports. Roll call vote: Ellis=yes, Bates=yes, Vandervelde=yes. Motion Carried 3-0.

***M/S (Bates/Ellis)*** to approve the 2026 Proposed Budget as presented. Roll call vote: Ellis=yes, Bates=yes, Vandervelde=yes. Motion Carried 3-0.

WASTEWATER MANAGEMENT

**Plant Operator's Report**

The plant operator's report was discussed (see attached).

**Discussion: Ehlers Rate Review**

Jon Cameron presented the 2026 Sewer User Rate Update and it was discussed with the Board (see attached).

**Discussion/Possible Action: Approve Service Charges Resolution 2025-09**

The Service Charge resolution was discussed (see attached). Reas explained that sewer user fees will now be based on the number of bedrooms in a home.

***M/S (Ellis/Bates)*** to approve the Service Charge Resolution 2025-09. Roll call vote: Ellis=yes, Bates=yes, Vandervelde=yes. Motion Carried 3-0.

**Discussion/Possible Action: Approve Wastewater Management & Service Charge Ordinance 2025-01**

Attorney Wishart and Reas explained that in early 2023, GLSD staff, Cedar Corp. staff and Attorney Wishart began the process of updating Wastewater Management & Service Charge Order 94-13. The Order needed updating due to the need to clarify definitions, remove outdated plumbing codes, clarify ownership of sewer laterals etc. Over the following 2.5 years, the document was updated and reference to GLSD operations were more accurately captured. Due to the level of change this would have made to the Order, Attorney Wishart recommended the repeal of 94-13 and its replacement with Ordinance 2025-01 (see attached).

**M/S (Bates/Ellis)** to appeal Wastewater Management & Service Charge Order 94-13 and adopt Wastewater Management & Service Charge Ordinance 2025-01. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

**Discussion Area 9 Sewer Extension Update Area 9**

**Discussion/Possible Action: Set Deadline for Parcel Combinations in Area 9**

Reas explained that any of the Owners in the Area 9 project who want to combine their lots will need to do so before construction of the project begins and that a deadline date was needed to ensure all landowners understand the necessary timeline. She asked the board to provide formal input on this issue.

**M/S (Ellis/Bates)** The board directed Reas to let property owners know that combining parcels must be completed by April 1, 2026 to avoid paying 2 full Special Assessments. Any 2 parcels combined after that date will be charged 2 full special assessments.

**WPDES New Permit Project Work / Land Application Update**

**Discussion/Possible Action: Approve Pay Request for August Winter**

Reas reported that the second pay request from August Winter has been submitted (see attached).

**M/S (Bates/Ellis)** to approve Pay request #2 for August Winter in an amount not to exceed \$876,422.50. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

**Discussion/Possible Action: Approve Change Order – no discussion.**

**Beyers Cove Road Sewer Extension Update**

Reas explained that Cedar Corp has begun the initial work on the project and that they have held meetings with the County Highway Commissioner and their project engineers.

## **NON-POINT**

### **Discussion: Watershed Coordinator Report – Hannah Niewoehner**

Niewoehner reviewed the watershed coordinator report (see attached).

### **Properties Update**

Reas explained that Scott has been working on the Norwegian Bay Boardwalk and has had to continue to keep the properties mowed because of the late warm weather.

## **NEW BUSINESS**

### **GLA Appearance**

No discussion

### **Discussion on Green Lake Protection Status**

The board, Reas, and Attorney Wishart discussed possible additional designations that could be assigned to Green Lake and its watershed to ensure the lake is protected as much as possible from non-point impacts and shoreline use/development. Discussion of existing DNR protections such as Areas of Special Natural Resource Interest (ASNRI) we brought up as well as questions about additional County and Town protection designations. The board asked to keep this as an agenda item and continue the discussion next month.

### **Discussion: GLSD Communications**

Reas asked the board to provide direction on what level of detail the GLSD should include in our fall newsletter and the November sewer utility bills regarding the update to the wastewater billing structure as well as the tax levy increase. The board directed Reas to provide an overview of both topics in both communications including the change in the 2026 GLSD mil rate.

Reas also asked the board for direction on what information to include in the fall newsletter regarding the lake's blue green algae blooms from August and September. The board directed Reas to provide accurate information on the blooms and their toxicity including the results from the State Lab of Hygiene.

Adjourned 10 am

Respectfully submitted:

Nick Vandervelde  
Secretary of the Commission

Approved

Prepared by Paulette Z Janssen  
Green Lake Sanitary District Administrative Assistant