

GREEN LAKE SANITARY DISTRICT
MEETING MINUTES OF THE BOARD OF COMMISSIONERS

A Regular Meeting of the Board of Commissioners of the Green Lake Sanitary District was called to order by Commissioner Bates on Wednesday December 10, 2025, at 8:00 am at the Green Lake Sanitary District Office N5295 County Road TT, Princeton WI 54968 and via zoom.

Present: Ken Bates and Justin Ellis and Nick Vandervelde.

Others Present: Lisa Reas, Administrator, Paulette Z Janssen Administrative Assistant, Dallas Lewallen, Plant Operators, Hannah Niewoehner, Watershed Coordinator, Thad Majkowski, and Matt Dorow, representatives for Cedar Corp, and Venessa Wishart representative for Stafford Law and Todd Morris representative for Green Lake County LCD. 3 people signed in.

Written notice of this meeting was given to the Green Lake Reporter and The Ripon Commonwealth. The News Release was posted at Fortifi Bank, the Green Lake Post Office, the GLSD Office and the GLSD website.

SECRETARY'S REPORT

M/S (Bate/Ellis) approve the minutes of the November 14, 2025 Regular Meeting and the November 21, 2025, Special Meeting. Motion Carried 3-0.

PUBLIC COMMENT no comments.

TREASURER'S REPORT

M/S (Ellis/Vandervelde) to approve November 2025, Treasurer's Reports. Roll call vote: Ellis=yes, Bates=yes, Vandervelde=yes. Motion Carried 3-0.

WASTEWATER MANAGEMENT

Plant Operator's Report

The plant operator's report was discussed (see attached).

Discussion Area 9 Sewer Extension Update Area 9

Reas explained that the landowners on Hickory Road are in the final stages of completing the Common Owners' entity. Attorney Wishart will let the district know if we need to get individual signatures after she evaluates the structure of the organization.

WPDES New Permit Project Work / Land Application Update

Construction work continues on the wastewater parcels and the service and administration building. Reas explained that some of the work will be pushed to spring because of the weather.

Discussion/Possible Action: Approve Pay Request #4 for August Winter

Reas reported that the fourth pay request from August Winter has been submitted (see attached).

M/S (Bates/Ellis) to approve Pay request #4 for August Winter in an amount not to exceed \$714,100.00. Roll call vote: Ellis=yes, Bates=yes, Vandervelde=yes. Motion Carried 3-0.

Discussion/Possible Action: Approve Change Order #2

M/S (Bates/Ellis) to approve Change Order #2 in an amount not to exceed \$11,988.00. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

Beyers Cove Road Sewer Extension Update

Reas explained construction has begun on the County Shop. Work continues on the design of the project. Reas also explained she has spoken with 3 of the property owners regarding laterals and the cost of hooking up to sewer.

Discussion/Possible Action: Finalize GLSD Tapping Fee

M/S (Bates/Ellis) to approve the tapping fee for any newly created parcel in an amount not to exceed \$24,366.00; the average of all previous GLSD sewer assessments in 2025-dollar value. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

NON-POINT

Discussion: Watershed Coordinator Report – Hannah Niewoehner

Niewoehner reviewed the watershed coordinator report (see attached). Hannah and Todd Morris gave the board an overview of the watershed BMP map recently created by the LCD. There was discussion about the funds needed to be spent in the existing TRM grant as well as the goals for the upcoming TRM grant the GLSD will be applying for.

Discussion/Possible Action: BMP Repair for Dukelow Farm Grade Stabilization Maintenance Funding

Reas and Morris explained that a Grade Stabilization Structure will be installed on the Dukelow Farm and will be paid for via a grant and the GLA. The GLSD has been asked to assume responsibility for the perpetual maintenance of the project as we have on other basin structures within the Green Lake watershed.

M/S (Bates/Ellis) to authorize Reas to sign the operation and maintenance plan for the Dukelow Farm Grade Stabilization Maintenance. Roll call vote: Ellis-yes, Bates-yes, Vandervelde-yes. Motion Carried 3-0.

Properties Update

Reas explained work has slowed on the properties because of the snow. Reas also explained that we haven't seen much movement with the Green Team in recent years. She suggested it may be beneficial for the GLSD to help facilitate "Friends of ..." groups, such as the "Friends of Tichora" or the "Friends of Sunnyside". These groups would be engaged in planning for the work on the properties as well as volunteering with projects such as buckthorn removal, garlic mustard pulling, and parsnip spraying.

NEW BUSINESS

Discussion/Possible Action: Green Lake Protection Status Resolution 2025-11

Bates handed out a draft Resolution regarding Green Lake Preservation (see attached). The group discussed various lake protection options.

M/S (Bates/Ellis) to approve Resolution 2025-11 for the Green Lake Protection District Designation. Roll call vote: Ellis=yes, Bates=yes, Vandervelde=yes. Motion Carried 3-0.

Adjourned 9:32 am

Respectfully submitted:

Nick Vandervelde
Secretary of the Commission

Approved 1/14/2026

Prepared by Paulette Z Janssen
Green Lake Sanitary District Administrative Assistant