

GREEN LAKE SANITARY DISTRICT  
REGULAR MEETING MINUTES OF THE BOARD OF COMMISSIONERS

A Regular Meeting of the Board of Commissioners of the Green Lake Sanitary District was called to order by Commissioner Bates on Thursday May 21, 2026, at 8:00 am at the Green Lake Sanitary District Office N5295 County Road TT, Princeton WI 54968 and via zoom.

Present: Ken Bates and Justin Ellis, absent and Mike Streit.

Others Present: Lisa Reas, Administrator, Paulette Z Janssen Administrative Assistant, Stuart Marks, Plant Operators, Hannah Niewoehner, Watershed Coordinator, Thad Majkowski and Matt Dorow representatives for Cedar Corp, Vanessa Wishart representative for Stafford and Michelle Walter representative for Baker Tilly. 6 people signed in.

Written notice of this meeting was given to the Green Lake Reporter and The Ripon Commonwealth. The News Release was posted at Fortifi Bank, the Green Lake Post Office, the GLSD Office and the GLSD website.

SECRETARY'S REPORT

***M/S (Bate/Streit)*** approve the minutes of April 14, 2026, Regular Meeting. Motion Carried 2,0,1 absent.

TREASURER'S REPORT

***M/S (Bate/Streit)*** approve April, 2026, Treasurer's Reports. Roll call vote: Ellis-absent, Bates-yes, Streit-yes. Motion Carried 2,0,1 absent.

**Discussion 2025 Audit Report**

Michelle Walter from Baker Tilly reviewed the 2025 Audit Reports (see attached).

**PUBLIC COMMENT**

Stephanie Prellwitz from the Green Lake Association explained several projects that the GLA is working on.

WASTEWATER MANAGEMENT

**Plant Operator's Report**

The plant operator's report was discussed (see attached).

**Discussion Area 9 Sewer Extension Update Area 9**

Reas explained that we had to secure one more easement for Old Oak Lane. Project construction will begin the week of 5/26/26. The schedule for construction will begin in the Chestnut Court area.

**WPDES New Permit Project Work / Land Application Update**

Construction at the GLSD wastewater parcels as well as the service and administration buildings are starting to wrap up. Scott, Stu and Dallas hydroseeded several areas on the Land to avoid more soil loss if we get heavy rain again. Water was moved through the pivots on April 30<sup>th</sup>, which met our target date of May 1<sup>st</sup>. Stu and Dallas have been discharging on the parcels roughly every few days since that initial startup.

**Discussion/Possible Action: Approve Pay Request #9 for August Winter**

Reas reported that the seventh pay request from August Winter has been submitted (see attached).

**M/S (Bates/Streit)** to approve Pay request #9 for August Winter in an amount not to exceed \$108,880.92. Roll call vote: Ellis-absent, Bates-yes, Streit-yes. Motion Carried 2,0,1 absent.

**Discussion/Possible Action: Approve Change Order**

No change order.

**Beyers Cove Road Sewer Extension Update**

Reas explained that construction of the Beyers Cove sewer extension wrapped up in late April and final paving of the roadway was done May 5.

**Discussion/Possible Action: Approve Pay Request #1 for Egbert Excavating.**

**M/S (Bates/Streit)** to approve Pay request #1 for Egbert Excavating in an amount not to exceed \$241,169.18. Roll call vote: Ellis-absent, Bates-yes, Streit-yes. Motion Carried 2,0,1 absent.

**NON-POINT**

**Discussion: Watershed Coordinator Report – Hannah Niewoehner**

Niewoehner reviewed the watershed coordinator report (see attached). Reas outlined for the board the great job Hannah did on putting together and submitting the latest GLSD TRM grant. Please note that the DNR has let us know unofficially that Hannah's Targeted Runoff Management (TRM) grant for the Green Lake watershed is going to be funded. The grant request was for \$534,500. Additionally, Fond du Lac County applied for \$447,000 for the Silver Creek sub watershed and that also is expected to be funded. This means, with GLSD/Green Lake County/ Fond du Lac County in-kind time and with GLSD levy cost share, \$1.44 million will be spent in agricultural BMP funding over the next 4 years to protect Green Lake.

**Properties Update**

Scott has been spending much of his time coordinating final grading, equipment, seed, and seeding on the WW parcels. However, he also worked with local Green Lake 8<sup>th</sup> graders on trial mulching and tree planting at Hammer's Trail.

**Discussion/Possible Action: Amend Budget for the Wind/Wave Study**

Unfortunately, we have not had success in flipping CKM that we did in Silver Creek by removing carp and adding propagules. The County K Marsh (CKM) is a different system requiring different management strategies. To determine what the right strategies are, the GLSD, with DNR urging, has committed to undertaking a Wind/Wave Study of the marsh. This study will determine the flow of energy within the marsh both from wind, wave, and streamflow. The study can be used to determine the potential use and placement of breakwaters, manufactured islands, and possibly dredging. Initial estimates for the scope of work (\$42,000) by the consulting firm, GEI, we have chosen to work within the GLSD budget for 2026. We decided to use our \$25,000 of annual lake

planning funds toward this study. Additionally, the 2 DNR grants provide us with an additional \$20,000 total, gave us \$45,000 to work with.

In additional discussions with DNR about what they need to see from the modeling and additional research into the marsh's characteristics has shown we need additional sediment information. I've also requested some evaluation of the extent of the unrooted cattail edges. When we begin planning on how to limit further erosion, we'll need that information. I believe knowing more about how much of the marsh edge is eroded will speak to phosphorus loads internally from the marsh - not from the watershed, that have been delivered to the lake. Additional sampling and evaluation of the data will cost us roughly \$19,000 more than we'd budgeted. We have the funds available in our Lake and Watershed fund as existing fund balance. I recommend the Board fund the additional scope of work for the project. We have this as an action item on our agenda.

**M/S (Bates/Streit)** to approve amending the 2026 budget in an amount not to exceed \$20,000.00 to pay for the additional sampling and evaluation for data that will be collected during the Wind/Wave study. Roll call vote: Ellis-absent, Bates-yes, Streit-yes. Motion Carried 2,0,1 absent.

**Discussion/Possible Action: Watershed & Lake Management Plan – Board Update and Review**

Reas explained to the board the Watershed & Lake Management Plan is almost done and Reas would like the board to review the document before it is submitted to the DNR. Reas explained the process that she and the LMP partners have gone through to complete this Plan. The document will be very large document. The board directed Reas to provide the Board with highlighted information that is included in the Plan with regards to the GLSD goals and financial comment. They also would like to know there are topics, studies/information that Reas or the DNR do not agree with. Not sure if this is what you want.

**Discussion/Possible Action: Update Boating Ordinance**

As previously discussed, the GLA is working with Stu Marks to create a small project to put 2 temporary booms along the causeway on County Road A adjacent to the bridge where Silver Creek enters Green Lake. The purpose of these booms is to try to hold back the duckweed, so it is easier for the weed harvester to pick up. As the GLA researched this pilot project, they found that to get this through DNR permitting, the state requires that we have the project identified in a current Boating Ordinance on the lake. Additionally, the GLA anticipates that their enclosures/alum project (in planning for 2027 in the CKM) will also need this kind of Boating Ordinance identification. To this end, the GLA has asked the District to update our current Boating Ordinance to include these 2 projects.

I've engaged with the Lake Management Planning Team (LMPT) on their thoughts about updating the ordinance we currently have in place that identifies the bullrush in Norwegian Bay as a boating navigation concern. The LMPT did not express concern about other issues to tackle. Wake boats were brought up; there was not strong feeling by the group that Green Lake needs to tackle that issue in light of our lack of enforcement for wake boat/use of wake enhancement features-type restrictions. With that feedback, I'm coming back to the Board for further direction regarding moving the discussion into collaboration with Vanessa Wishart to get the ordinance updated to meet the needs of the 2 GLA projects on the table.

**The board would like to see the wake boat/use of wake enhancement features-type restrictions**

included in the ordinance. After much discussion Attorney Wishart suggested that we work on changing the Ordinance to include the two GLA projects and add the wake boat restrictions at a later date.

### **Discussion Administrative Assistant Replacement**

Reas explained that we had 35 candidates for the Administrative Assistant position. Lisa, Dallas and Paulie narrowed the candidates down to 5 for interviews. Reas has a recommendation for the candidate that will be discussed in closed session so the board may discuss the wage, vacation etc.

### **NEW BUSINESS**

Closed Session

**M/S (Bates/Streit)** The Board of Commissioners may Convene in Closed Session Pursuant to Section 19.85(1)(c), WIS STATS. – to discuss Employee Compensation and considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Board of Commissioners may Convene in Closed Session to deliberate the purchase of public property, pursuant to Section 19.85 (1)(e), WIS STATS.

Roll call vote: Ellis-absent, Bates-yes, Streit-yes. Motion Carried 2,0,1 absent.

Open Session

**M/S (Bates/Streit)** to reconvene in Open Session. Roll call vote: Ellis-absent, Bates-yes, Streit-yes. Motion Carried 2,0,1 absent.

**M/S (Bates/Streit)** to approve offering the candidate Reas recommended the Administrative Assistant position with a wage of \$70,000.00 and 10 days of vacation in 2026 and 15 days of vacation in 2027 also health insurance, life insurance and income continuation insurance. Roll call vote: Ellis-absent, Bates-yes, Streit-yes. Motion Carried 2,0,1 absent.

**Do you want anything about the direction they gave you for the purchase of the property?**

Adjourned 12:59 pm

Respectfully submitted:

Mike Streit  
Secretary of the Commission

Approved June 16, 2026

Prepared by Paulette Z Janssen  
Green Lake Sanitary District Administrative Assistant