GREEN LAKE SANITARY DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF COMMISSIONERS

A Regular Meeting of the Board of Commissioners of the Green Lake Sanitary District was called to order by Commissioner Bates on Tuesday June 16, 2026, at 8:00 am at the Green Lake Sanitary District Office N5295 County Road TT, Princeton WI 54968 and via zoom.

Present: Ken Bates and Justin Ellis; Mike Streit - absent until 8:25 am

Others Present: Lisa Reas, Administrator, Paulette Z Janssen Administrative Assistant, Dallas Lewallen, Plant Operators, Hannah Niewoehner, Watershed Coordinator, Thad Majkowski and Matt Dorow representatives for Cedar Corp, Vanessa Wishart representative for Stafford. 3 people signed in.

Written notice of this meeting was given to the Green Lake Reporter and The Ripon Commonwealth. The News Release was posted at Fortifi Bank, the Green Lake Post Office, the GLSD Office and the GLSD website.

SECRETARY'S REPORT

M/S (Bate/Ellis) approve the minutes of May 21, 2026, Regular Meeting. Motion Carried 2,0,1 absent.

TREASURER'S REPORT

M/S (Bate/Ellis) approve May, 2026, Treasurer's Reports. Roll call vote: Ellis-yes, Bates-yes, Streit-absent. Motion Carried 2,0,1 absent.

PUBLIC COMMENT – no comments

WASTEWATER MANAGEMENT

Plant Operator's Report

The plant operator's report was discussed (see attached).

Discussion/Possible Action: Approve Ordinance 26-01 modifying sewer connection requirements in Ordinance 2025-01

Reas gave an overview of the progress staff has made on updating the GLSD sewer connection portion of Ordinance 25-01. Legal counsel recommended making the extended connection timeline uniform for systems that are over 5 years in age. Reas also explained the addition of verbiage to require impaired systems or undersized systems, both based on County determination, to connect within 1 year once wastewater facilities are available to the properties. Reas and Vanessa Wishart gave an overview of the full changes (see attached).

M/S (Bate/Ellis) approve Ordinance 2026-01 modifying sewer connection requirements in Ordinance 2025-01. Roll call vote: Ellis-yes, Bates-yes, Streit-yes. Motion Carried 3-0.

Discussion: Addressing Connections for Non-Habitable Structures

Reas explained that currently the GLSD does not charge any fees for connection or quarterly usage for non-habitable structures, generally characterized by free-standing garages with bathrooms. This has become a commonly seen connection within the GLSD. While not supporting actual living space (kitchen, bathroom, bedrooms) it is still usage not accounted for within the District. Reas commented that Cedar Corp. has long recommended the District address this usage that has no revenue supply associated.

Discussion Area 9 Sewer Extension Update Area 9

Reas explained that construction of the Area 9 sewer extension began the 3rd week of May and is moving along. The project is still on track to be completed in early October.

Discussion/Possible Action: Approve Work Change Directive #1

Reas explained that near the start of Phase 1 of the project, the boring crew ran into rock not detected when the pre-construction rock borings were done. Therefore, the crew needed to utilize different drilling and casing to get through the rock. The larger casing had an increased cost over the initial casing planned for the project. There was also a several day delay in the construction. This is covered under work change directive #1.

M/S (Bates/Ellis) to approve work change directive #1 in an amount not to exceed $15,200.00. Roll call vote: Ellis-yes, Bates-yes, Streit-yes. Motion Carried 3-0.

WPDES New Permit Project Work / Land Application Update

Reas explained that the final aspects of Construction at the GLSD wastewater parcels as well as the service and administration buildings continue to wrap up.

Discussion/Possible Action: Approve Pay Request #10 for August Winter

Reas reported that the tenth pay request from August Winter has been submitted (see attached).

M/S (Bates/Streit) to approve Pay request #9 for August Winter in an amount not to exceed $199,650.00. Roll call vote: Ellis-yes, Bates-yes, Streit-yes. Motion Carried 3-0.

Discussion/Possible Action: Approve Change Order
No change order.

Beyers Cove Road Sewer Extension Update
Reas explained that even though the construction of the Beyers Cove sewer extension wrapped up in late April, there are a few final items to approve including a change order and pay request.

Discussion/Possible Action: Approve Change Order #1 for Egbert Excavating.

M/S (Bates/Ellis) approve change order #1 for Egbert Excavating with a deduction of $5,676.50. Roll call vote: Ellis-yes, Bates-yes, Streit-yes. Motion Carried 3-0.

Discussion/Possible Action: Approve Pay Request #2 for Egbert Excavating.

M/S (Bates/Streit) approve Pay request #2 for Egbert Excavating in an amount not to exceed $1,745.50. Roll call vote: Ellis-yes, Bates-yes, Streit-yes. Motion Carried 3-0.

Discussion/Possible Action: Approve Certificate of Substantial Completion of Project

M/S (Ellis/Streit) approve Certificate of Substantial Completion of Project for the Beyers Cove sewer extension. Roll call vote: Ellis-yes, Bates-yes, Streit-yes. Motion Carried 3-0.

NON-POINT

Discussion: Watershed Coordinator Report – Hannah Niewoehner
Niewoehner reviewed the watershed coordinator report (see attached).

Properties Update
Scott has been spending a lot of time spraying several properties and planting trees. Work on the Norwegian Bay boardwalk also continues and we have found a new contractor to finish the work and should be finished by the end of June.

Discussion/Possible Action: Watershed & Lake Management Plan – Board Update & Review

Reas explained, the process of updating our Lake Management Plan and our Watershed Management Plan has been a long and costly process. We are nearing the end stages of the planning process. The GLA has just proposed extending the DNR submission timeline out several months, which would now be September. The main items to still be worked out include internal Loading discussions and creating management actions, finalizing which Partners are in charge of which projects/tasks, partners committing to the corresponding financial burdens associated with those projects, finalizing the appendicized documents to be included in the Plan, and approval by each Partner Board/Committee of the Plan itself. The Board directed Reas to continue to assert the role of the GLSD in the various lake management tasks.

NEW BUSINESS

Closed Session

M/S (Bates/Ellis) The Board of Commissioners may convene into closed session pursuant to Wis. Stat. s. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, relating to potential investment in conservation property, on the grounds that competitive or bargaining reasons require a closed session. Roll call vote: Ellis-yes, Bates-yes, Streit-yes. Motion Carried 3-0.

Open Session

M/S (Bates/Streit) to reconvene in Open Session. Roll call vote: Ellis-yes, Bates-yes, Streit-yes. Motion Carried 3-0.

There was no discussion or action regarding potential purchase of public property following the Closed Session.

Adjourned 12:20 pm

Respectfully submitted:

Mike Streit   Approved July 21, 2026
Secretary of the Commission

Prepared by Paulette Z Janssen
Green Lake Sanitary District Administrative Assistant