

GREEN LAKE SANITARY DISTRICT
MEETING MINUTES OF THE BOARD OF COMMISSIONERS

A Regular Meeting of the Board of Commissioners of the Green Lake Sanitary District was called to order by Commissioner Specht on Wednesday September 25, 2019 9:30 am at the District Office, N5295 County Road TT, Princeton, WI 54968.

Present: Ken Bates, Boni Jensen, and Jerry Specht

Others Present: Lisa Reas, Administrator, Paulette Z Janssen Administrative Assistant, Paul Frantz representative for Baker Tilly and Jon Cameron representative for Ehlers.

Written notice of this meeting has been given to the Green Lake Reporter, The Ripon Commonwealth and WPRN Radio. The News Release has been posted at Fortifi Bank, the Green Lake Post Office and the GLSD Office.

SECRETARY'S REPORT

M/S (Jensen/Bates) to approve the minutes of the August 20, 2019 Bid Opening Meeting, August 21, 2019 Special Meeting, August 23, 2019 Public Hearing, August 23, 2019 Regular Meeting and the September 12, 2019 Special Meeting. Motion Carries 3-0.

TREASURER'S REPORT

M/S (Specht/Bates) to approve the August Treasurers Reports. Roll Call Vote: Bates-yes, Jensen-yes, Specht-yes. Motion Carries 3-0.

2018 Audit Review

Paul Frantz reviewed the 2018 audit (see attached).

WASTEWATER MANAGEMENT – PHASE I

Plant Operator's Report

Plant Operator's Report was discussed (see attached).

WPDES New Permit

Work is continuing with Cedar Corp regarding our WPDES Permit.

Discussion/Possible Action: Phosphorus Compliance Alternative Study

The revised phosphorus compliance alternative status report was discussed.

M/S (Specht/Bates) to approve the revised phosphorus compliance alternative status report. Roll Call Vote: Bates-yes, Jensen-yes, Specht-yes. Motion Carries 3-0.

Rate Review - Jon Cameron

Jon Cameron discussed the 2019 Rate Review (see attached). Jon recommended that the rates stay the same at this time.

Discussion/Possible Action: Purchase New Plant Truck

Reas explained that Dallas had the plant truck checked out by our mechanic and he stated that we need new tires and that the truck is ready to be replaced.

Staff was directed to looking into the cost of a new truck and what specification we would need/want.

WASTEWATER MANAGEMENT – PHASE II

Discussion/Possible Action: 2018 Special Assessments

Reas explained that she is working with our Attorney to finalize the 2018 special assessment.

M/S (Bates/Specht) to move forward with putting the special assessments for Kruezing and Brizzolara based on recommendation from our Attorney. Roll Call Vote: Bates-yes, Jensen-yes, Specht-yes. Motion Carries 3-0.

WASTEWATER MANAGEMENT – PHASE III

WASTEWATER MANAGEMENT – PHASE IV

Shore Dr. Sewer Extension

Reas reported that staff has spent many hours gathering information to help this project move forward.

Discussion/Possible Action: Shore Dr. Financing Option(s) Jon Cameron

M/S (Bates/Specht) to approve financing the Shore Dr. Sewer Extension with the State Trust Fund. Roll Call Vote: Bates-yes, Jensen-yes, Specht-yes. Motion Carries 3-0.

PUBLIC COMMENT - no discussion

NON-POINT

A. Big Green Lake Management Plan/Grants –

1. BMP's

Green Lake county LCD is working on putting more BMP projects together.

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Fond du Lac County Grant

Alex Zabel - the estimate came in higher than expected for this project. Reas requested the landowner get 2 additional estimates.

2. **County K Estuary** - no discussion

3. **BMP Priority List**

Reas reported that LCD staff members agreed that proximity to the lake matters but also pointed out that small practices in more distant parts of the watershed can be important in relationship building with various landowners/farmers.

Green Lake Conservancy

1. **Discussion/Possible Action: Green Lake Sanitary District Role in Conservancy Summer Camp**

Reas reported that Lindsey Wallenfang approached the GLSD about the GLSD taking over administrative duties for the Conservancy Summer Camp program. She expressed her interest in staying involved with the program but her need for someone to take over the program. Staffed directed to inform Lindsay that GLSD is interested in helping with the program but not becoming administrator of the program.

2. **Discussion/Possible Action: ATC Restoration Grant**

Reas reported Thad Majkowski referred a new grant program to the GLSD. It is from American Transmission Company. It funds up to \$5,000 toward restoration of native plants, trees, and shrubs for habitat benefits. The grant has a short application and would be a great source of funds to spruce up the trailhead/entrance to several of our Conservancy properties.

M/S (Jensen/Bates) to approve Reas writing the ATC Restoration Grant in an amount not to exceed \$5000.00. Roll Call Vote: Bates-yes, Jensen-yes, Specht-yes. Motion Carries 3-0.

B. **RSVP**

Reas reported that the RSVP projects have begun, the District will cost share 3 projects in 2019.

C. **Tichora Conservancy**

Reas reported that the buildings are coming down and the additional cabins will come down in a few weeks. The field was treated with herbicide and burned in September.

SOLID WASTE

A. **WM Recycling Tote/Cart**

Reas explained that we are working with WM on the "roll out" of the recycling carts.

FISHING COMMITTEE

A. Boat Washing Stations

Reas reported that Anna Cisar is moving forward with the boat cleaning tool boards.

AQWEED

Reas reported that the season ended Labor Day. Stu and Braydon have been cleaning up the Millpond and Dartford Bay areas, so they are ready for Harvest Fest.

GENERAL OFFICE BUSINESS– no discussion

Closed Session

M/S (Specht/Bates) to move into Closed Session the Board of Commissioners will convene in closed Session pursuant to Section 19.85(1)(c), WIS STATS., Wis. Stat. § 19.85(1)(c), “[c]onsidering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll Call Vote: Bates-yes; Jensen-yes; Specht-yes. Motion Carries 3-0.

M/S (Bates/Specht) to reconvene in Open Session to act on matters discussed in closed session. Roll Call Vote: Bates-yes; Jensen-yes; Specht-yes. Motion Carries 3-0.

M/S (Bates/Specht) to approve the GLSD paying for single coverage health insurance for Cathy Marks, with the GLSD paying an amount not to exceed \$625.96 per month per the separation agreement with Charlie Marks with a revision for single coverage health insurance until June 30, 2023. Roll Call Vote: Bates-yes, Jensen-yes, Specht-yes. Motion Carries 3-0.

ADJOURN

M/S (Jensen/Specht) to adjourn 1:40 pm. Motion Carries 3-0.

Respectfully submitted

Boni Jensen
Secretary of the Commission

Approved 10/15//2019

Prepared by Paulette Z Janssen
Green Lake Sanitary District
Administrative Assistant