

GREEN LAKE SANITARY DISTRICT  
MEETING MINUTES OF THE BOARD OF COMMISSIONERS

A Regular Meeting of the Board of Commissioners of the Green Lake Sanitary District was called to order by Commissioner Specht on Friday February 07, 2020 9:00 am at the District Office, N5295 County Road TT, Princeton, WI 54968.

Present: Ken Bates, Boni Jensen, and Jerry Specht.

Others Present: Lisa Reas, Administrator, Paulette Z Janssen Administrative Assistant, Dallas Lewallen, Stuart Marks Plant Operators, Thad Majkowski and Joe Martirano representatives for Cedar Corporation. 1 person signed in.

Written notice of this meeting has been given to the Green Lake Reporter, The Ripon Commonwealth and WPRN Radio. The News Release has been posted at Fortifi Bank, the Green Lake Post Office and the GLSD Office.

SECRETARY'S REPORT

*M/S (Jensen/Bates)* to approve the minutes of the January 14, 2020 Regular Meeting. Motion Carries 3-0.

TREASURER'S REPORT

*M/S (Specht/Jensen)* to approve the January Treasurers Reports. Roll Call Vote: Bates-yes, Jensen-yes, Specht-yes. Motion Carries 3-0.

WASTEWATER MANAGEMENT – PHASE I

**Plant Operator's Report**

Plant Operator's Report was discussed (see attached).

**Land Application**

Joe Martirano & Thad Majkowski discussed the draft Land Application Feasibility Study (see attached).

**WPDES New Permit**

Work is continuing with Cedar Corp regarding our WPDES Permit.

WASTEWATER MANAGEMENT – PHASE II

**Discussion/Possible Action: 2018 Special Assessments**

Reas explained that are a few things we need to before this assessment is added to the tax roll. A special assessment hearing will be scheduled for May 2020

WASTEWATER MANAGEMENT – PHASE III

## WASTEWATER MANAGEMENT – PHASE IV

### **Shore Dr. Sewer Extension**

Reas reported that the sewer extension project is finished except for the road and ditch restoration work that will be completed in April or May 2020.

### **Discussion/Possible Action: Unsewered Areas Sewer Extension Feasibility Studies**

Cedar Corp has started the feasibility studies for Carpenter Lane and the Sugar Loaf Area. Cedar will be doing rock boring in the Sugar Loaf area in April.

### **Discussion/Possible Action: Possible Lateral Configuration Ordinance**

Reas explained the recent Shore Drive project and discussions with staff from Al's Pumping have brought to light the issue of landowners utilizing their septic or holding tanks as part of their lateral connection to our sewer service line. The benefit to a landowner in leaving this tank as part of their lateral line is that they do not have to pay to abandon the tank. The drawback is that they will still need to have the tank pumped by a septic hauler periodically as the watery effluent will be pumped to our main line through the lateral, but the solid waste (that doesn't decompose) will collect over time in the tank requiring periodic pumping. The GLSD has been asked if we have any ordinance governing this issue (we do not) but considering that our customers with this configuration will end up paying both our quarterly fee along with pumping fees, it might be an issue we should address.

## PUBLIC COMMENT

Michael Shervey spoke in favor a sewer project being done on Pheasant Run.

## NON-POINT

### **A. Big Green Lake Management Plan/Grants –**

#### **1. BMP's**

#### **a. Discussion/Possible Action: Funding Approval for BMP's On Going Repair - no discussion**

## **Green Lake Conservancy**

### **1. Discussion/Possible Action: Green Lake Sanitary District Role in Conservancy Summer Camp**

The spreadsheet regarding the camp cost provided by Lindsay Wallenfang was discussed (see attached).

*M/S (Specht/Jensen)* to approve a contribution in the amount of \$500.00 to the Green Lake Conservancy Summer Camp. Roll Call Vote: Bates-yes, Jensen-yes, Specht-yes. Motion Carries 3-0.

### **B. RSVP**

Reas explained that it has been 6 years since we "relaunched" RSVP and feels it may be time reach out to local landscapers and contractors to promote the project. The board decided to look into it next year.

2/07/2020 minutes

### **C. Tichora Conservancy**

Reas reported that buckthorn cutting by volunteers continues. Roger Swanson's has removed all equipment and concrete slab will be removed by GLSD.

### **SOLID WASTE**

### **FISHING COMMITTEE**

#### **A. Boat Washing Stations**

The Boat Wash Committee continues to look into portable wash units and the creation of a temporary wash area at Dodge Park. The goal would be to plan such a project in the next 8 months with Anna applying for a DNR grant to help fund the project in December 2020. With DNR funding support, the goal is to have a mobile wash station operational in 2021.

### **AQWEED - no discussion**

### **GENERAL OFFICE BUSINESS**

#### **A. Convene in Closed Session**

*M/S (Specht/Jensen)* to convene into closed session to deliberate the purchase of public property, pursuant to Section 19.85(1)(e), WIS STATS. and Pursuant to Section 19.85(1)(c), WIS STATS.- Employee Contract. Roll Call Vote: Bates-yes, Jensen-yes, Specht-yes. Motion Carries 3-0.

#### **B. Reconvene in Open Session**

*M/S (Bates/Specht)* to convene into Open Session to act on items discussed in closed session. Roll Call Vote: Bates-yes, Jensen-yes, Specht-yes. Motion Carries 3-0.

*M/S (Specht/Jensen)* to approve a change to Lisa's wage and vacation days for 2020 and 2021 and to approve the letters of employment as proposed with a change to wages and vacation days for Stuart, Dallas and Paulette follows: Roll Call Vote: Bates-yes, Jensen-yes, Specht-yes. Motion Carries 3-0.

|          | 2020 wage  | 2021 wage  | 2020 vacation | 2021 vacation |
|----------|------------|------------|---------------|---------------|
| Dallas   | \$49500.00 | \$50985.00 | 12            | 15            |
| Stuart   | \$56100.00 | \$57593.00 | 15            | 19            |
| Paulette | \$56393.00 | \$58084.00 | 22            | 23            |
| Lisa     | \$88638.00 | \$91297.14 | 15            | 19            |

### **NEW BUSINESS**

#### **Discussion/Possible Action: Potential Invasive Species Work Group**

Reas reported that she has met with Green Lake County Highway department and they plan to spray roadway easement areas in 2020, 2021 and 2022. They are hoping to get the Townships to do the same.

**Discussion/Possible Action: WAV Funds**

Our local WAV group that we are a ‘supporter’ of (not sponsor), did not get the Webster’s grant they had planned on. They are interested in applying for additional grants. The GLSD would have to be the sponsor and we would have to handle the funding and paperwork. We had agreed to avoid this. A better option would be for us to provide \$500 to \$750 of funding to them for supplies and their year-end ‘training’ meeting and forgo having to deal with additional paperwork and office support.

*M/S* () to approve supporting the WAV group in an amount of \$500.00 annually. Roll Call Vote: Bates-yes, Jensen-yes, Specht-yes. Motion Carries 3-0.

**Discussion/Possible Action: Small-Scale Environmental Grants**

As we look to manage our Conservancy properties and partner with groups such as the GL County Highway Dept, the opportunity to apply for small scale environmental grants presents itself from time to time and generally on a time sensitive basis. It would be beneficial to have broad support to apply for these grants.

**County Wide Drinking Water Testing Project Update**

Reas attended a meeting with the County Groundwater Taskforce Thursday 1/30/2020. The well testing map was discussed (see attached).

ADJOURN

*M/S (Bates/Specht)* to 12:50 pm adjourn Motion Carries 3-0.

Respectfully submitted

Boni Jensen  
Secretary of the Commission

Approved 3/17/2020

Prepared by Paulette Z Janssen  
Green Lake Sanitary District  
Administrative Assistant