

GREEN LAKE SANITARY DISTRICT
MEETING MINUTES OF THE BOARD OF COMMISSIONERS

A Regular Meeting of the Board of Commissioners of the Green Lake Sanitary District was called to order by Commissioner Specht on Tuesday November 19, 2019 9:00 am at the District Office, N5295 County Road TT, Princeton, WI 54968.

Present: Ken Bates, Boni Jensen, and Jerry Specht. Bates left the meeting at 10:35 am

Others Present: Lisa Reas, Administrator, Paulette Z Janssen Administrative Assistant, Dallas Lewallen and Stuart Marks Plant Operators, and 2 people signed in.

Written notice of this meeting has been given to the Green Lake Reporter, The Ripon Commonwealth and WPRN Radio. The News Release has been posted at Fortifi Bank, the Green Lake Post Office and the GLSD Office.

SECRETARY'S REPORT

M/S (Bates/Jensen) to approve the minutes of the October 15, 2019, Regular Meeting. Motion Carries 3-0.

TREASURER'S REPORT

M/S (Jensen/Specht) to approve the 2020 Preliminary Budget. Roll Call Vote: Bates-yes, Specht-yes, Jensen-yes. Motion Carries 3-0.

M/S (Bates/Jensen) to approve the October Treasurers Reports. Roll Call Vote: Bates-yes, Jensen-yes, Specht-yes. Motion Carries 3-0.

WASTEWATER MANAGEMENT – PHASE I

Plant Operator's Report

Plant Operator's Report was discussed (see attached).

WPDES New Permit

Work is continuing with Cedar Corp regarding our WPDES Permit.

WASTEWATER MANAGEMENT – PHASE II

Discussion/Possible Action: 2018 Special Assessments

Reas explained that Kreuziger paid the special assessment. Reas talked to our Attorney and she advised that we hold a Special Assessment Hearing for the remaining unresolved special assessment property from 2017 – Brizzolara. The GLSD will need to notify them by mail that we will be adding an availability assessment to their tax roll in 2020 if they do not pay it before November 1, 2020.

Discussion/Possible Action: Dodge County Park Special Assessment

Reas reported that the bathroom near the boat launch has been torn down and the county is looking at building a year around bathroom. Reas explained to the county that for a new bathroom facility, they will have a pay a special assessment to connect into our collection system and sewer usage on this new bathroom will be metered.

WASTEWATER MANAGEMENT – PHASE III

WASTEWATER MANAGEMENT – PHASE IV

Shore Dr. Sewer Extension

Reas reported that the sewer extension project should be finished this week and that it's expected the road and ditch restoration work will be completed in May 2020.

Discussion/Possible Action: Shore Dr. Change Orders and Payments

RG Schmitt submitted their first instalment payment for the sewer extension (see attached).

M/S (Specht/Bates) to approve first installment payment to RG Schmitt in an amount not to exceed \$131437.82. Roll Call Vote: Bates-yes, Jensen-yes, Specht-yes. Motion Carries 3-0.

Discussion/Possible Action: Pheasant Run Sewer Extension

Reas reported that the Attorney informed her that since Pheasant Run is within our Sewer Service Area, a formal request for service does not need to be submitted to the GLSD.

The issue of providing sewer service onto Pheasant Run was tabled for a future meeting. In the meantime, GLSD staff will investigate the cost of a feasibility study to have all of Sugarloaf area sewered.

PUBLIC COMMENT

Mike Shervey spoke about the advantage of being sewered vs having a private system and questioned the board as to a time frame for future sewerage. The board responded that no decision would be made until further costs and alternatives were known.

NON-POINT

A. Big Green Lake Management Plan/Grants –

1. BMP's

a. Discussion/Possible Action: Funding Approval for BMP's On Going Repair

Derek Kavanaugh from Green Lake County LCD spoke to the board regarding various GL Co. BMP's. Derek answered questions from the board regarding prioritization of projects and the process landowners go through from conception of a project to completion. A tour of upcoming BMP's was suggested and Lisa agreed to coordinate it. Derek reported that Green Lake County LCD is working on several designs this winter for next year's BMP's and additional contacts are being made with landowners to put projects together.

2. **Discussion/Possible Action: Sediment Basin Maintenance- Michael Schattschneider**
3. **Discussion/Possible Action: Sediment Basin Maintenance - Scott Farm LLP**
4. **Discussion/Possible Action: Hill Creek Acres Streambank Stabilization**

M/S (Bates/Jensen) to approve the Michael Schattaschneider basin repair in an amount not to exceed \$2400.00, the Scott Farm basin repair in an amount not to exceed \$800.00 and the Hill Creek stabilization cost-share in an amount not to exceed \$3829.00. Roll Call Vote: Bates=yes, Specht=yes, Jensen=yes. Motion Carries 3-0.

5. **County K Estuary - no discussion**

Fond du Lac County Grant - no discussion

Green Lake Conservancy

1. **Discussion/Possible Action: Green Lake Sanitary District Role in Conservancy Summer Camp**

Reas reported that Lindsey Wallenfang will be sending us more information regarding the camp.

- B. **RSVP** - no discussion

- C. **Tichora Conservancy**

Reas reported that the buildings are torn down and the additional cabins will come down in a few weeks. Jerry reported there are Amish workers lined up to remove the A frames.

SOLID WASTE

- A. **WM Recycling Tote/Cart**

Reas explained that the recycling carts were delivered, and people have commented that they like them.

FISHING COMMITTEE

- A. **Boat Washing Stations** - no discussion

AQWEED

Reas reported that the season ended Labor Day. The Aqweed crew picked up 375 loads this year which, due to the late spring and poor weather days during summer, was less than half of our usual summer average.

Ken Bates left the meeting 10:35 am.

GENERAL OFFICE BUSINESS

A. Convene in Closed Session

M/S (Specht/Jensen) Pursuant to Section 19.85(1)(c), WIS STATS.-employee evaluations. Roll Call Vote: Bates-absent, Jensen-yes, Specht-yes. Motion Carries 2-0-1.

B. Reconvene in Open Session

M/S (Specht/Jensen) to reconvene in open session. Roll Call Vote: Bates-absent, Jensen-yes, Specht-yes. Motion Carries 2-0-1.

M/S (Jensen/Specht) to approve amending the 2020 Budget (see below) to reflect employee salaries for 2020. Roll Call Vote: Bates- absent, Specht-yes, Jensen-yes. Motion Carries 2-0-1 absent.

	2020 Budget
Administrator Salary	\$88,638
Admin. Assistant Salary	\$56,393
Plant Operator (Stu)	\$56,110
Plant Operator (Dallas)	\$49,500

NEW BUSINESS

A. GLSD Facility Update

Reas showed the board the sample of the material from which the new sign will be made.

ADJOURN

M/S (Jensen/Specht) to adjourn 11:55 am. Motion Carries 2-0-1 absent.

Respectfully submitted

Boni Jensen
Secretary of the Commission

Approved 12/17/2019

Prepared by Paulette Z Janssen
Green Lake Sanitary District
Administrative Assistant